

**OFFICIAL NOTICE OF A
SHADWELL PARISH COUNCIL MEETING
TO BE HELD
On Monday 10th December at 7.30pm
In the Recreational Centre, Holywell Lane, Shadwell**

AGENDA Part 1

1. **Chairman to open the meeting and accept apologies.**
2. **Minutes** – the Minutes of the full Council meeting held on 12th November 2012 to be approved and signed and the Planning Committee minutes to be noted.
3. **Declarations of Interests** – To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
4. **Questions from members of the public** – The Chairman will adjourn the meeting to allow for the public's comments for 10 minutes.
5. **Crime Report** – to receive the crime report

The Chairman will reconvene the meeting

6. **Current items outstanding to include the Clerk's Report**
 - i. **Potholes** - to receive confirmation from the Clerk that the potholes in Shadwell have been reported
 - ii. **Annual Review of the Parish and Town Council Charter (217/12)** – To receive confirmation from the Clerk that the Charter had been circulated to all Councillors
 - iii. **Shadwell in Bloom (232/12 i)** – to receive confirmation from DP that Street Cleansing had been contacted
 - iv. **Bin Ash Hill Lane (234/12)** - to receive confirmation from the DP that the Locality manager had been contacted regarding a bin at the bottom of Ash Hill Lane
 - v. **Loop for Hard of Hearing (213/12)** – to receive an update from the Clerk.
 - vi. **Allotments (225/12)** – to receive confirmation from TV that the allotment sign had been removed
 - vii. **Fire Service Consultation** – to receive confirmation that the Clerk had forwarded the comments from the Fire Service to all Councillors
7. **Diamond Jubilee Clock** – to receive a report from TV on quotations for a station-style clock.
8. **Newsletter Delivery** - to decide the delivery date of the quarterly newsletters.
9. **Permit Parking in Church Farm Garth** – to discuss the feasibility of permit parking in Church Farm Garth to alleviate the parking problems endured by the residents.
10. **Strengthening Relationships with local parish and town councils - Scrutiny review** –To ascertain if any councillor is free to join the LCC Working Group (**Copied to Cllrs**)
11. **National Association of Local Councils - Legal Topic Notes 80 (Code of Conduct)** – to receive and discuss the LTN 80 (**Copied to Cllrs**)
12. **Planning**
 - i. **Most recent planning applications** - to receive an update from DS.
 - ii. **Building Control Notices** – to receive the response from LCC (**Copied to Cllrs**)
13. **Finance** –
 - i. **Precept Setting 2013/2014** – to remind Members to advise the Working Group of their views for the budget.

14. **Highways –**
 - i. Councillors to report potholes
 - ii. **Dangerous Parking** – to receive an update from DP
15. **Footpaths**
 - i. Councillors to report on ginnels
 - ii. **Parish Paths Partnership** – update from DP
16. **Allotment Site** – to note that the registration of the allotments needs updating
17. **Trees –**
 - i. to receive an update on the planting of trees from TV.
18. **Neighbourhood Planning –**
 - i. to receive an update from DP
19. **Wetherby and District Crime Prevention Panel** – to receive the report
20. **Snow Clearance – Snow Wardens** – to discuss the scheme of Highways Dept to provide volunteer snow wardens (**Copied to Cllrs**)
 - ii. To receive feedback from RD/GT on receiving the award on behalf of the Council
21. **Training** – to receive feedback from DT on the training course she attended.
22. **Reports from Council Representatives on Local Committees and Forums**
 - i. **Shadwell in Bloom** – NT
 - ii. **Shadwell Library Committee** – RD
23. **Parish Council Surgery** – To receive a report from GW on the surgery hosted on 1st December 2012. Volunteer for the next surgery on 12th January 2013.
24. **Correspondence (Copied to Cllrs)**
Yorks & Humber Dementia Action Alliance – request for support
25. **Questions from members of the public** - This is an opportunity for listeners to ask questions on items discussed in the agenda – 5 minutes
26. **Items for next agenda**
27. **Urgent items which have arisen since publication of agenda and Councillors' questions**
28. **Village Lengthman** - To approve the 23.5 hours claimed by the Village Lengthman for November 2012.
 - 1st November 2 hours – take plants to Gateland Lane. Pick up empty pots from Don Little bed and remove all spare plants
 - 6th November 5 hours – take 3 trailer loads of hedge cuttings & 3 bags to compost. Collect all spare plants and take to planters. Pick up empty trays and pots, spread slug pellets on all newly planted areas. Load up all hanging baskets and return to Red Hall
 - 7th November 2 hours - Repair fence on Colliers Lane. Repair fence in car park. Plant last plants on Colliers Lane.
 - 13th November 5 hours – sweep up leaves on path to school and Village Hall. Take 2 trailer loads to compost. Trim shrubs at Village Hall and Social Club. One load to tip. Remove sign from Allotments.
 - 14th November 1 hour – spray roadside outside Village Hall
 - 16th November 2½ hours – tree planting
 - 20th November 5 hours – cut box hedge round beds at Bus terminus, sweep up leaves. Take water trailer and park behind shed and chain to tree. Take bags to compost, sweep up leaves on footpath to School and remove.
 - 22nd November 1 hour – collect Christmas tree, deliver and put in place.

Total

29. Cheques - To agree the signing of the following cheques –

1040	J Ford Lengthman	£*** (Highways Act 1980 s43.50)
1041	L. Hoff (Petty cash)	£10.80 (LGA 1963 s5)
1041	L. Hoff (Contribution to utilities)	£20.00 (LGA 1963 s5)
1042	Ripon Farm Services	£38.51 (Highways Act 1980 s43.50)
1043	Yorkshire Water	£30.00 (Highways Act 1980 s43.50)
1044	VA-L Trading (Payroll & HMRC)	£*** (LGA1963 s5)
1045	Office Depot	£68.83 (LGA1963 s 5)
1046	Shadwell Recreational Centre	£120 (LGA 1972 s134.4)
1047	SLCC	£203.00 (LGA 1963 s)
1048	LCC (bedding plants)	£1104.86 (Highways Act 1980 s43.50)

30. The next Parish Council meetings are confirmed as –

Full Council meeting will be held on Monday 14th January 2013 at 7.30pm

Planning Committee meeting on Monday 14th January 2013 at 7pm

Finance Committee meeting on Monday 7th January 2013 at 7.30pm

All meetings are held in the Recreational Centre, Holywell Lane

31. Part Two – due to the confidential nature, the Press and Public will be excluded by resolution when any items are discussed

32. Chairman to close the meeting

Members of the Council are summoned to attend this meeting. Meetings are open to the Press and Public except for any specific items labelled as Part 2 under the Local Government Act. The Press and Public may not speak when the Council is in session.

Signed.....

Date 4th December 2012

Lesley Hoff Clerk to the Council

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