

SHADWELL PARISH COUNCIL
Minutes of the Council Meeting of the Council held on
Monday 12th January 2015

Chairman – Debbie Potter (DP)	01132657575
Vice Chairman – Robert Dyson (RD)	01132737440
John Macintyre (JM)	01132737800
Keith Pickford (KP)	01132737013
Denise Simpson (DS)	01132738899
Norman Taylor (NT)	01132737393
Denise Trickett (DT)	07850283529
Ted Vickerman (TV)	01132738242
Geoffrey Wilson (GW)	01132737164

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Village website: shadwellvillage.co.uk

In attendance – Ward Councillor Matthew Robinson and the Clerk

232/14 The Chairman opened the meeting at 7.30pm. Apologies were received from Cllrs Dyson and Vickerman.

233/14 **Minutes** – GW then proposed and DT seconded the minutes for 8th December 2014 be approved and signed. All agreed and the Chairman signed the minutes.

234/14 **Declarations of Interests** – There were no declarations of interest.

235/14 **Questions from members of the public**

There were no members of the public present.

236/14 **Crime Report** –A report had been sent in by West Yorkshire Police 19/12/2014 AVON COURT - Theft from Motor Vehicle. Vehicle left insecure, vehicle entered and property stolen.

There has been fly tipping on Brandon Crescent and Hobberley lane, enquires are ongoing.

237/14 **Wetherby & District Crime Prevention Panel** – there was nothing new to report this month.

238/14 **Current items outstanding to include the Clerk's Report**

- i. **Potholes** - The Clerk confirmed that the potholes in Shadwell have been reported.
- ii. **Bin at Bottle Bank (208v/14)** – The Clerk informed members that Bev Kirk (LCC) had apologised for the time it was taking to bring the request to a conclusion but that she was chasing the departments concerned and would report back.
- iii. **Snow Clearance (213/14)** – DP reported that the signed contracts had been received back from the contractors and asked members to note that Bardsey Trees held its snow clearing equipment at East Rigton, 10 minutes from Shadwell.
- iv. **Hedge Opposite 227 Main Street** – it was noted that the entire hedge has been cut.
- v. **Hedgecutters** – NT advised that Homebase had no hedgecutters available but they should be in store within the next few days.

The Chairman moved forward items for discussion with Cllr Robinson.

239/14 **Wetherby Road Speed Limits** – Cllr Robinson advised that LCC was reviewing the speed limits but there was not a uniform opinion of the parish councils, with those where the A58 passed through the parish wishing to retain the 30mph. The main concerns of these parishes were road safety and enforcement. There was to be a temporary speed camera, using the van, with the police be able to issue speeding tickets and fines. Information on how many cars had passed the speed camera against those who were ticketed would be available to officers. Cllr Robinson stated that the results of the Site Allocations would have a knock-on effect to the speed limits on the A58. He agreed to take back the views of Shadwell Parish Council in that members

felt strongly that the present 30mph limit was too slow in many areas along the A58 and caused aggressive driving and bunching and was unnecessary, due to excellent visibility and sight lines.

240/14 Meeting with Cllr Matthew Robinson with regard to the results of the traffic survey – it was decided that the meeting with Cllr Robinson should be held on Tuesday 20th January at 6.30pm and DP, JM, NT and GW would attend. NT asked that safety of pedestrians being forced to walk in the road by cars parked on the footway also be discussed. Members to report back the results of the meeting to full Council in February 2015.

241/14 Path 102 – Members requested that Cllr Robinson should ascertain the cost of improving Path 102. KP asked that Cllr Robinson also mention the covering over of two manhole covers.

242/14 Site Allocations – Cllr Robinson advised that two meetings were held concerning site allocations and it looked promising that 3000 homes would be built at Headley Hall. The building of properties at Red Hall was not imminent but may be considered at a later date. Red Hall itself is a listed building and the nursery had already moved to Farnley. The Yorkshire Electricity site at Scarcroft may yet come forward. Cllr Robinson advised that letters were going out to landowners regarding cutting back hedges to improve sight lines. No reminders would be sent out but Enforcement involved immediately.

The Chairman thanked Cllr Robinson for attending the meeting.

243/14 Diamond Jubilee Commemorative Flowerbed Plaque – JM informed members that he had been advised against a brass plaque. KP proposed that slate plaque with white lettering be ordered, to cost no more than £350. This was seconded by DP and agreed unanimously.

RESOLVED: To order a slate plaque costing no more than £350.

ACTION: JM

244/14 Noticeboards – NT offered to do a temporary repair to the noticeboard at the Library. The offer was accepted by members. Various quotes were studied and JM suggested he contact other parishes to see whether MMT was a viable option. He would then advise the Clerk of the cost. The Clerk would approach the Ward Councillors to see whether MICE money would be available for one noticeboard for the Library, if the Parish Council would pay for a replacement by the shops.

ACTION: JM/Clerk

245/14 The Effective Management of Recording at Local Council Meetings – it was decided to display the requirements on the website. It was noted that no recording of meetings could be done without prior notice to the Clerk. At this time, the Clerk would issue the requirements in writing to any member of the public wishing to do any filming, recording or broadcasting.

ACTION: Clerk

246/14 Dementia Awareness Session – Following a brief discussion, it was agreed to invite Maria Nalty of Dementia Friends Initiative to speak at the forthcoming Annual Parish Meeting in April 2015.

ACTION: Clerk

247/14 Revised NALC Legal Topic Note 9E – Handling Complaints – DP proposed that the reviewed Complaints Policy be accepted with the addition of Legal Topic Note 9E. This was seconded by JM and agreed unanimously.

RESOLVED: to accept the reviewed Complaints Policy with the addition of Legal Topic Note 9E

ACTION: Clerk to update the Complaints Policy

248/14 Allotment Fees – DP proposed that allotment holders should be given the opportunity to pay their fees by bank transfer in future. This was seconded by DT and agreed unanimously.

RESOLVED: Allotment holders to pay fees by Bank Transfer if they wish

249/14 Law Commissions Consultation - Reforming electoral law across the UK – it was decided that no action was necessary.

250/14 Newsletters – DT agreed to get quotes on producing the newsletter in booklet form and

the Clerk was instructed to ascertain the cost of software for the same purpose. JM volunteered to help edit the newsletter and suggested ideas to make the newsletter more interesting to a wider audience.

ACTION: DT/JM and the Clerk

251/14 – **Planning** – DS reported on two planning applications –

P/14/06710/FU/NE - 29 Ash Hill Gardens, Shadwell - Two storey rear extension

The Committee was concerned about the impact of the extension on the neighbours to the rear of the property. The members felt the extension was overdevelopment of the site and was not appropriate to this neighbourhood and registered an **OBJECTION**

P/14/07105/FY/NE - 87 Main Street, Shadwell - Single storey rear extension - **NO OBJECTION**

ii. **Retention of Planning Applications** – DS proposed that planning application be held for three years and then destroyed. This was seconded by DT and agreed unanimously. The Clerk informed members that records of the planning applications were held electronically.

RESOLVED: To hold planning applications for three years

iii. **Planning applications for neighbouring parishes** – the Clerk advised that she had still received no response from Planning Department . DP offered to take to the Forum meeting on 26th January 2015

ACTION: DP

DS informed members that open days on the Whinmoor development were being held on Thursday 15th; Saturday 17th and Tuesday 20th January 2015. Councillors were encouraged to attend one of the open days.

252/14 **Finance** –

i. **Bank Account** – After a lengthy discussion, DT proposed that the Council's bank account be transferred to Barclays. This was seconded by DS and agreed unanimously. DP and NT agreed to make an appointment at the local branch to open the account.

RESOLVED: to transfer the Parish Council's bank account to Barclays.

ACTION: DP/NT

ii. **Quarter 3 Budget** – DP reported that the budget was in order and on track.

iii. **Precept 2015/2016** – GW proposed that the precept for 2015/2016 should be set at £30,000. This was seconded by NT and agreed unanimously. The Chairman and the Clerk duly signed the precept return.

RESOLVED: to set the precept for 2015/2016 at £30,000.

iv. **Finance Committee meeting 5th January 2015** – the Council received the minutes from the meeting. There were no queries.

v. **Grant Application** – Shadwell Primary School - £165 for a strimmer. GW proposed that the request for a grant be accepted. This was seconded by JM and agreed unanimously. It was noted that Shadwell Primary School had been asked to submit the grant application, hence it was considered immediately and not during a grant meeting, the next one being in March.

RESOLVED: to agree a grant of £165 for Shadwell Primary School

253/14 **Highways** –

i. It was agreed that potholes and graffiti should be reported direct to the Clerk, rather than wait for a meeting.

ii. **Main Street – Red Lion vicinity** – The response from Highways Dept. was noted.

254/14 **Public Rights of Way** –

i. It was agreed that any issues with required maintenance to ginnels or footpaths should be reported direct to the Clerk, rather than wait for a meeting.

ii. **Parish Paths Partnership** – DP had nothing to report

iii. **Path 102** – The contents of Mr Pickford's letter to LCC were noted. DP reported that she had spoken to the Equality Officer, who had stressed that PROW Dept would have gone through equality procedures. A discussion took place on accessibility but it was agreed that no further action was required by the Parish Council.

255/14 **Risk Assessment** – JM confirmed the monthly risk assessment had taken place and there was nothing that needed attention. This and the December risk assessment were passed to the Chairman for signing.

ACTION: JM

256/14 **Neighbourhood Planning** – DP advised the next meeting was on 13th January 2015 and so there was nothing to report at this time..

257/14 Reports from Council Representatives on Local Committees and Forums

i. **Shadwell in Bloom** – SIB is now firmly in winter mode with litter and strategic leaf removal one main priority. The Manor Court Ginnel has been cleaned of plant growth and other debris and is now fit for purpose. Some mowing is still required here and there to remove any unkempt appearance and uncover any lurking items. So far limited hedge cutting has been carried out but further work is needed where there is pedestrian access – including our ginnels. We ask that householders check to see if any of their hedges are causing problems, particularly noticeable during the dark evenings. We will always help with any remedial work! The 2015 Appeal for funding via Friends of Shadwell in Bloom (FOSIB) will arrive on doorsteps in January - please give generously! Similar forms can be downloaded via www.shadwellinbloom.com together with much more other information. Stan Pearson is the contact here via empearson14@gmail.com. We need to set up a Saturday Group to supplement our Tuesday work- VOLUNTEERS PLEASE!ii.

Shadwell Independent Library and Arts Centre – Programme of Events at the Library:

28.01.15 Marilyn Joice: Introducing Jane Austen

31.01.15 Celebration event 2 years Library and Shadwell Local History Society

16.03.15 History of Barnbow

May 2015 Joyce Hill Vikings in Yorkshire

Wine Tasting Evening - Date to be announced.

Possible candidate for Minute Taking and admin. Meeting taking place later in January.

Plaster falling off ceiling in kitchen. Jeremy Thompson to follow up.

Good Displays and activities ongoing for children.

Regular donations of books. There is no further room on the shelves, so some books being given to charity.

Regular use over Xmas, with some new people signing up to join.

258/14 **Parish Council Surgery** – GW hosted the surgery on 3rd January 2015 and had had two visitors. A resident was concerned about the parking outside the church by parents dropping off children fearing it was dangerous to children and traffic. He complimented the Parish Council on the work to improve the cinder path. Another resident enquired why there was a mirror outside the Old hall, when one is not allowed at Church Farm Garth and wished to know who authorised it. She also complained at the speed of traffic passing the school. The Clerk was instructed to contact both of the residents.

ACTION: Clerk

DT and JM agreed to host the surgery on 7th February 2015.

259/14 Correspondence –

Email from Richard Flint, CEO, Yorkshire Water – a report on its business plans - noted

YLCA – Local Government Financial Settlement – noted

260/14 **Items for next agenda** **Items for next agenda** and **urgent items which have arisen since publication of agenda** – KP reported a pothole by the Old Coach House near the Church. The Clerk was instructed to report to LCC.

ACTION: Clerk

DP reported that some streetlights in the side streets would be turned off from 12 midnight until 5am. She produced a map of the lights affected. LCC will contact individual households in due course

For the next agenda – Report on meeting with Cllr Robinson

261/14 **Invoices**– GW proposed the payment of the following invoices. This was seconded by DS and agreed unanimously.

Clerks & Councils Direct (subscription)	£12.00 (LGA 1963 s5)
J Ford (Village Maintenance)	£68.00 (Highways Act 1980 s 43.50)
Ridings (photocopying)	£117.67 (LGA 1963 s5)
M&J Nurseries Ltd (Service tiller)	£20.00 (Highways Act 1980 s 43.50)
M&J Nurseries Ltd (Service Flymo)	£28.25 (Highways Act 1980 s 43.50)
L Hoff (Petty Cash)	£16.97 (LGA 1963 s5)
L Hoff (Contribution to utilities)	£20.00 (LGA 1963 s5)
Shadwell Primary School (Grant)	£165.00 (LGA 1972 s139 (3))

262/14 **Part Two** – There were no members of the public present.

263/14 **The next Parish Council meetings are confirmed as –**

Full Council meeting will be held on Monday 9th February 2015 at 7.30pm

Planning Committee meeting on Monday 9th February 2015 at 7pm

Finance Committee meeting on Monday 27th April 2015 at 6.30pm

All meetings are held in the Recreational Centre, Holywell Lane

264/14 **Chairman closed the meeting at 9.52 pm.**

Signed..... Dated.....