

**OFFICIAL NOTICE OF A
SHADWELL PARISH COUNCIL MEETING
TO BE HELD
On Monday 14th September 2015 at 7.30pm
In the Recreational Centre, Holywell Lane, Shadwell**

AGENDA Part 1

1. **Chairman to open the meeting and Members to accept and approve apologies.**
2. **Minutes** – the Minutes full of Council meeting held on 10th August 2015 to be approved and signed and the Planning Committee minutes to be noted.
3. **Declarations of Interests** – To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
4. **Questions from members of the public** – The Chairman will suspend the meeting to allow for the public's comments for 10 minutes.
5. **Crime Report** – to receive the crime report.
6. **The Crime Prevention Panel – Outer North East Leeds** – to receive the report.

The Chairman will reconvene the meeting

7. **Current items outstanding to include the Clerk's Report**
 - i. **Potholes** - to receive the list from the Clerk of the potholes in Shadwell which have been reported.
 - ii. **Noticeboards (108ii/15)** – to receive an update from DT on the cost of repair.
 - iii. **Rock Salt (108iii/15)** – to receive confirmation that the rock salt from DP that the rock salt was delivered.
 - iv. **Snow Clearance (108iv/15)** – to receive an update on the assistance the Parish Council can expect from LCC.
 - v. **Results of Traffic survey/calming (108iv/15)** – to receive an update from the Clerk.
 - vi. **For Sale sign on A58 (108ix/15)** – to receive an update from the Clerk.
 - vii. **Draft Minutes (109/15)** – to receive confirmation from the Clerk that August's draft minutes were posted on website and in Shadwell News.
 - viii. **Yorkshire Stone slabs (124/15)** – to receive an update from the Clerk.
 - ix. **Falling Roof Tiles (127/15)** – to receive an update from the Clerk
 - x. **Obsolete Railings in Main Street (127/15)** – to receive an update from the Clerk
 - xi. **Double Yellow lines by the shops (127/15)** – to receive an update from the Clerk.
8. **Emails for Councillors** – to receive an update from the Clerk and to arrange alibis with NT.
9. **Speed Indicator Device** – to revisit the possible purchase of a mobile speed indicator device (Copied to new Cllrs).
10. **Bin for Pitts Wood** – to consider requesting a bin for Pitts Wood.
11. **Photocopier** – to consider whether to purchase or lease a new photocopier
12. **Grass Maintenance, Cricketers View** – to discuss the maintenance of the grass triangle at Cricketers View and receive an update from DP following the residents' comments and to agree a maintenance plan.
13. **Village Awareness Sessions** – to receive feedback from the Village Awareness Sessions.
14. **Severe Weather Contracts** – to consider the quotation from Mr Pickford and to receive an update on the number of contracts received to date.
15. **Grit bin for Charville Gardens/Hobberley Lane** – to receive an update from DP.

16. **Himalayan Balsam** – to receive a report from the Clerk on the Himalayan Balsam threatening Dan Quarry.
17. **Codes of Conduct and Equal Opportunities Policy** – to receive the documents and discuss any amendments (**Copied to Cllrs**).
18. **Village Maintenance Committee** – to receive an update from DP on the fencing of Path 102 by the kissing gates. To decide the date of the next Committee meeting.
19. **Fly a Flag** – to consider flying a flag in 2016 to mark Commonwealth Day (**Copied to Cllrs**).
20. **Training Sessions** – to decide who should attend “Understanding the Planning System” and the SLCC Regional Roadshow (**Copied to Cllrs**).
21. **Scouts AGM** – to receive the invitation to the Scouts’ AGM and to note that NT will attend on behalf of the Parish Council.
22. **New Headteacher of the Primary School** – to discuss arranging a meeting with the new Headteacher of Shadwell Primary School.
23. **Planning** –
 - i. **Planning Minutes** – to receive the minutes of the July planning meeting (for information only).
 - ii. **Most recent planning applications** - to receive an update from DT.
24. **Finance** – to receive a report from DP on the non-payment of the PWLB direct debit.
25. **Highways** –
 - i. **Meeting with Cllr Robinson and Officers from Highways Dept.** – to agree who should attend the meeting with Cllr Robinson and officers from Highways to discuss the surveys in Hobberley Lane and Main Street; the double yellow lines in Main Street and the change of priority from Bay Horse Lane to Main Street.
26. **Risk Assessment** – to receive a report from TV on the monthly risk assessment around the village. The Chairman to sign the report.
27. **Neighbourhood Planning** – i. to receive an update from DP.
28. **Reports from Council Representatives on Local Committees and Forums**
 - i. **Shadwell in Bloom (Copied to Cllrs)** - DP
 - ii. **Shadwell Library Committee (Copied to Cllrs)** –DT
29. **Parish Council Surgery** – To receive a report from GW on the surgery hosted on 5th September 2015. Volunteer for the next surgery on 3rd October 2015.
30. **Correspondence (Copied to Cllrs)**
Emails from Steve Parry, LCC Highways and Cllr Castle – concerning flagstones in Main Street
31. **Questions from members of the public** - This is an opportunity for listeners to ask questions on items discussed in the agenda – 5 minutes
32. **Items for next agenda**
33. **Urgent items which have arisen since publication of agenda and Councillors’ questions**
34. **Payments** - To agree the payments of invoices (**List of payments provided to Cllrs**)
35.
 - Full Council meeting will be held on Monday 12th October at 7.30pm
 - Planning Committee meeting on Monday 14th October 2015 at 7.15pm
 - Finance Committee meeting on Monday 26th October 2015 at 6.30pm
 - Village Maintenance Committee on Monday ??? at 6.30pm

All meetings are held in the Recreational Centre, Holywell Lane
36. **Part Two** – due to the confidential nature, the Press and Public will be excluded by resolution when any items are discussed.

37. Chairman to close the meeting

Members of the Council are summoned to attend this meeting. Meetings are open to the Press and Public except for any specific items labelled as Part 2 under the Local Government Act. The Press and Public may not speak when the Council is in session.

Signed.....

Date 8th September 2015

Lesley Hoff, Clerk to the Council - Tel: 0113 2037662

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