

**SHADWELL PARISH COUNCIL
FINANCIAL COMMITTEE**

**Minutes of Financial Committee Meeting held on
Monday 5th January 2015 in Recreational Centre at 6.30 pm**

Committee Members: Debbie Potter - Chairman (DP)
Robert Dyson – Vice Chairman (RD)
John Macintyre (JM)
Norman Taylor (NT)
Ted Vickerman (TV)
Geoffrey Wilson (GW)

In attendance: Lesley Hoff (Clerk)

20. The Chairman opened the meeting at 6.35pm and accepted apologies from TV.
21. **Declaration of Disclosable Pecuniary Interests** – There were no interests to declare
22. **Minutes** – GW proposed that the minutes from 5th November 2014 be accepted. This was seconded by NT and agreed unanimously. The minutes were signed.
23. **Clerk’s Report and Matters Arising from last meeting** - DP read out the previous minutes and it was noted that there were no outstanding items.
24. **Quarter 3 Budget and Accounts** – The budget was studied. The budget and accounts were seen to be in order and on track.
25. **Proposed Budget 2015/2016 and Precept** – The Committee decided to take a proposed budget of £33,770 to full Council. This to be made up of a precept of £30,000. The remaining £3770 to be taken from reserve.
NT proposed the budget for the financial year 2015/2016 should be set at £33,770. This was seconded by Rd and agreed unanimously.
RD proposed that the precept be recommended to full Council at £30,000. This was seconded by JM and agreed unanimously.
26. **Bank Account** –It was noted that Leeds Building Society had withdrawn its cheque book facility from the Treasurer’s Cheque Account, as used by the Parish Council. It was agreed to recommend to full Council that the Council’s current account be moved to another financial institution. Following a brief discussion concerning the recommendations of other parish councils, it was agreed that the Clerk should obtain the details of suitable accounts available from Barclays, HSBC and Lloyds banks to bring to full Council on 12th January 2015.
ACTION: Clerk
27. **Publishing the Budget** – DP proposed that the full budget was not published in the newsletter this year. This was seconded by RD and agreed unanimously.
RD proposed that an outline of the budget was included in the summer edition of the newsletter. This was seconded by JM and agreed unanimously.
GW proposed that the full budget be posted on the noticeboard. This was seconded by RD and agreed unanimously. **ACTION: Clerk**
28. **Urgent matters raised by Committee Members not included on the agenda** –
DP informed members that the noticeboard at the Library had disintegrated and needed replacing. The Clerk was instructed to obtain quotes for a replacement board in time for the full Council meeting on 12th January 2015. **ACTION: Clerk**

The Chairman closed the meeting at 7.30pm

The next Finance Committee meeting will be on 21st April 2015.

Signed.....Chairman Date.....