

**SHADWELL PARISH COUNCIL  
FINANCIAL COMMITTEE**

**Minutes of Financial Committee Meeting held on  
Tuesday 21<sup>st</sup> April 2015 in Recreational Centre at 6.30 pm**

Committee Members: Debbie Potter - Chairman (DP)  
Norman Taylor (NT)  
Geoffrey Wilson (GW)

In attendance: Lesley Hoff (Clerk)

29. The Chairman opened the meeting at 6.30pm.
30. **Declaration of Disclosable Pecuniary Interests** – There were no interests to declare
31. **Minutes** – GW proposed that the minutes from 5<sup>th</sup> January 2015 be accepted. This was seconded by NT and agreed unanimously. The minutes were signed.
32. **Clerk’s Report from last meeting** – The Clerk had nothing to report. DP advised that the bank account was still not open, as the paperwork had gone astray at Barclays.
33. **End of Year Budget and Accounts** – The budget was studied. The budget and accounts were seen to be in order. NT proposed that a summary of the budget be taken to full Council. It should then be posted on the noticeboard and website. This was seconded by DP and agreed unanimously.  
**RESOLVED: to take a summary of the budget to full Council**
34. **Annual External Audit** – The annual return was checked and found to be correct. The Clerk was instructed to ascertain how much of the 2014/2015 precept was in the form of a grant and amend the figures accordingly. It was noted that this would not alter the final figure. DP proposed the annual return be recommended for acceptance by full Council. This was seconded by NT and agreed unanimously. GW complimented the Clerk on a good report.  
**RESOLVED: to recommend acceptance of the Annual Return to full Council**
35. **Annual review of Effective Internal Audit** – It was noted that the internal audit by Council should be carried out 6-monthly.
36. **Urgent matters raised by Committee Members not included on the agenda** –  
There were no urgent matters.

The Chairman closed the meeting at 6.50pm

The next Finance Committee meeting will be on 27<sup>th</sup> July 2015.

Signed.....Chairman                      Date.....