

**OFFICIAL NOTICE OF A
SHADWELL PARISH COUNCIL MEETING
TO BE HELD
On Monday 14th December 2015 at 7.30pm
In the Recreational Centre, Holywell Lane, Shadwell**

AGENDA Part 1

1. **Chairman to open the meeting and Members to accept and approve apologies.**
2. **Minutes** – the Minutes of full Council meeting held on 9th November 2015 to be approved and signed and the Planning Committee minutes to be noted.
3. **Declarations of Interests** – To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests that the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
4. **Questions from members of the public** – The Chairman will suspend the meeting to allow for the public's comments for 10 minutes.
5. **Crime Report** – to receive the crime report.
6. **The Crime Prevention Panel – Outer North East Leeds** – to receive the report.

The Chairman will reconvene the meeting

7. **Current items outstanding to include the Clerk's Report**
 - i. **Potholes** - to receive the list from the Clerk of the potholes in Shadwell which have been reported.
 - ii. **Noticeboards (201ii/15)** – to receive an update from TV on the repair. To receive details of the site visit with Kenny Harkiss, Highways regarding the noticeboard for Shadwell Parks from DP/DT.
 - iii. **Bin for Pitts Wood (201iv/15)** – to receive an update from the Clerk.
 - iv. **New Headteacher of the Primary School (201vi/15)** – to receive an update from DP.
 - v. **Water in Bridle Path (201ix/15)** – to receive an update from the Clerk.
 - vi. **Councillors' email addresses (203/15)** – to receive an update from NT as to how many Councillors now have SPC email addresses in action.
 - vii. **Christmas Lights (204/15)** – to receive an update on the installation of the Christmas lights from DP.
 - viii. **MAECare Neighbourhood Co-ordinator (218/15)** – to receive confirmation from the Clerk that Pam Hargreaves is able to attend the full Council meeting (and Cllr Macniven?)
 - ix. **Water in Winn Moor** – update from DP
8. **ATC Data** – to receive the data from the traffic surveys held in three locations in Shadwell and to consider further the installation of Speed Indicator Devices (**Date copied to Cllrs**).
9. **Items for the next Newsletter** – to suggest items for the next newsletter. To decide who will take over Crofton Rise round.
10. **Defibrillator** – to discuss the response to the request to house a defibrillator on the outside wall of the Village Hall.
11. **Planning** –
 - i. **Planning Minutes** – to receive the minutes of the November planning meeting (for information only).
 - ii. **Most recent planning applications** - to receive an update from DT.
 - iii. **Letter from Dr Peter McParlin** for discussion (**Copied to Cllrs**).

12. **Finance –**

- i. **Grant** –to consider the request for a grant of £200 for footballs from Shadwell United Football Club (**Grant application copied to Cllrs**).
- ii. **Grant** - to consider the request for a grant of £200 for Employer’s Liability Insurance and a Red Cross course from Shadwell Babies and Toddlers Group (**Grant application copied to Cllrs**).
- iii. **Grant** – to consider the request for a grant of £200 as a contribution towards the annual party for the volunteers of Shadwell in Bloom (**Grant application copied to Cllrs**).
- iii. **Skipton Building Society** – to resolve that Cllr Trickett replace ex-Cllr Simpson as signatory on the Council’s deposit account with Skipton Building Society.
- iv. **Finance Precept Meeting** – to note the change of date of the next Finance Committee meeting to Monday 11th January 2016 at 6.30pm

13. **Highways –**

- i. **Meeting with Nick Borrás from Highways Dept.** – to receive an update on the meeting with Nick Borrás (DP)
- ii. **Suggestions for Road Safety from a local resident** – to receive and discuss road safety suggestions (**Copied to Cllrs**).
- iii. **Carr Lane/ Wetherby Road** – to receive an update from DP.
- iv. **Parking of Vehicles on Footways** – to discuss the problem of vehicles parking of footways and to receive advice from the police (**Copied to Cllrs**).
- v. **Puddling in Gateland Lane** – to note the work to correct the puddling has now been undertaken.

14. **Public Rights of Way** – to receive an update from the Clerk and discuss the information received from a local resident (**Copied to Cllrs**).

15. **Trees** – To receive feedback from NT on his meeting with James Jesson, LCC regarding the overhanging trees by Shadwell Bridge.

16. **Risk Assessment** – to receive a report from JS on the monthly risk assessment around the village. The Chairman to sign the report. To note that GT will do the risk assessment in December.

17. **Neighbourhood Planning** – i. to receive an update from DP.

- ii. **Headley Hall** – to receive the response from Cllr Hall to Bramham Parish Council (**Copied to Cllrs**).
- iii. **SHLAA sites Brandon Golf Course** – to receive a copy of the Clerk’s letter to Harewood Parish Council following its comments in its minutes and the Chairman of Harewood Parish Council’s reply (**Copied to Cllrs**).
- iv. **Becca Hall** – to receive correspondence concerning a replacement site for Headley Hall (**Copied to Cllrs**).

18. **Reports from the Young People’s and Older Person’s Champions**

- i. **Young People** (to include telephone conversation with Parvez Aziz, Youth Service Team Leader) (NT)
- ii. **Older People** (VV)

19. **Reports from Council Representatives on Local Committees and Forums**

- i. **Shadwell in Bloom (Copied to Cllrs)** - NT
- ii. **Shadwell Library Committee (Copied to Cllrs)** –DT

20. **Parish Council Surgery** – To receive a report from GW on the surgery hosted on 5th December 2015. Volunteer for the next surgery on 2nd January 2016.

21. **Correspondence (Copied to Cllrs).**

- i. Letter of thanks from Shadwell Horticultural Society for the grant cheque.
- ii. Letter of thanks from Shadwell Cricket Club for the grant cheque towards the fireworks.

22. **Questions from members of the public** - This is an opportunity for listeners to ask questions on items discussed in the agenda – 5 minutes

23. **Items for next agenda**

24. **Urgent items which have arisen since publication of agenda and Councillors' questions**

25. **Payments** - To agree the payments of invoices (**List of payments provided to Cllrs**)

26. Full Council meeting will be held on Monday 11th January 2016 at 7.30pm
Planning Committee meeting on Monday 11th January 2015 at 7.15pm
Finance Committee meeting on Monday 4th January 2015 at 7.00pm
Village Maintenance Committee on Monday 4th January 2015 at 6.30pm

All meetings are held in the Recreational Centre, Holywell Lane

27. **Part Two – due to the confidential nature, the Press and Public will be excluded by resolution when any items are discussed.**

28. **Chairman to close the meeting**

Members of the Council are summoned to attend this meeting. Meetings are open to the Press and Public except for any specific items labelled as Part 2 under the Local Government Act. The Press and Public may not speak when the Council is in session.

Signed.....

Date 8th December 2015

Lesley Hoff, Clerk of the Council

Tel: 0113 2037662

Email: clerk@shadwell-parish-council.org