

**SHADWELL PARISH COUNCIL  
VILLAGE MAINTENANCE COMMITTEE  
MINUTES**

**On Monday 8<sup>th</sup> June 2015 at 6.30pm**  
**At the Recreational Centre, Holywell Lane**  
Norman Taylor (Chairman) (NT)  
Debbie Potter (Vice Chairman) (DP)  
Keith Pickford (KP)  
Geoff Turnbull (GT)  
Geoffrey Wilson (GW)

1. **To elect a Chairman and Vice Chairman** – DP proposed that NT be the Chairman of the Village Maintenance Committee. This was seconded by GT and agreed unanimously. NT then proposed that DP be the Vice Chairman of the Village Maintenance Committee. This was seconded by GT and agreed unanimously.  
**RESOLVED: NT to be the Chairman and DP the Vice Chairman of the Village Maintenance Committee**
2. **The Chairman opened the meeting and accepted apologies for absence from KP and GW**
3. **Declarations of Interests** – There were no declarations of interest.
4. **Adjournment for questions from members of the public** – There were no members of the public present.
5. **Works in Shadwell Parks and Land at the Scout Hut** – It was noted that a contractor had been contacted and had quoted £17 per hour. It was agreed that NT, DP and GT should meet at Shadwell parks to see what work was required and a budget set. Following a lengthy discussion, it was agreed that Shadwell in Bloom should have a chance to do the work at the Scout Hut, to start within two weeks, or to employ the contractor.
6. **Future Contractors** – it was felt that this had been covered under the previous agenda item.
7. **Shadwell in Bloom Partnership and the role of John Ford** – it was stressed that Shadwell in Bloom could not function without John Ford. It was noted that he worked three hours a week with Shadwell in Bloom and any other hours were ad hoc. GT asked why the 10' beech tree had not been planted and suggested it go in Holywell Park, to replace the existing fir tree. NT agreed to contact Gill Knowles by email, as a matter of urgency for her thoughts, before the beech tree died.  
**ACTION: NT**
8. **Parish Paths Partnership** – DP advised that only £350 had been allocated by way of a grant this financial year, so any shortfall would have to come from the Parish Council. She suggested using Mick Annelly to clear the stiles and paths, which were becoming overgrown.  
**ACTION: DP**
9. **Winter Maintenance** – The Clerk was instructed to send out winter maintenance contracts to Bardsey Trees, Tom Dirom and Keith Pickford.  
**ACTION: Clerk**
10. **The Chairman closed the meeting at 7.15pm**

*The next meeting to be on Monday, 7<sup>th</sup> September 2015 at 7.00pm*

Signed.....Chairman

Dated .....