

**SHADWELL PARISH COUNCIL**  
**Draft VILLAGE MAINTENANCE COMMITTEE MINUTES *subject to confirmation***  
**On Monday 18<sup>th</sup> July 2016 at 6.30pm**

**At the Recreational Centre, Holywell Lane**

Norman Taylor (Chairman) (NT) (Apologies)  
Debbie Potter (Vice Chairman) (DP) (Present)  
Keith Pickford (KP) (Apologies)  
Vidya Venkatesh (VV)

In attendance: the Clerk

1. Apologies were received from KP, NT and VV
2. **Minutes** – As the meeting was not quorate, the minutes of 25<sup>th</sup> April 2016 were held over until the next meeting for signing.
3. **Declarations of Interests** – There were no declarations of interest.
4. **Adjournment for questions from members of the public** – There were no members of the public present.
5. **Update on the works in Shadwell Parks and Land at the Scout Hut** – It was noted that the works to Shadwell Parks had been completed.
6. **Work in Strickland Avenue to Crofton Rise** – The Clerk was instructed to contact Emerald Garden Maintenance to arrange for the contractor to undertake the work.  
**ACTION: Clerk**
7. **Parish Paths Partnership** – DP advised that Emerald Garden Maintenance would be asked to take over the work on the Public Rights of Way. The Clerk was instructed to contact the contractor to arrange a site visit with DP. It was also noted that the gate at the ring road end has been vandalised and is now hanging on one hinge. The Clerk was instructed to advise PROW.  
**ACTION: Clerk**
8. **Winter Maintenance** – The Clerk was instructed to send out the 2016/2017 winter contract to Bardsey Tree Services in the first instance.  
**ACTION: Clerk**

**17. The meeting closed at 6.45pm**

*The next meeting to be on Monday, 24<sup>th</sup> October 2016*

Signed.....Chairman

Dated .....