

**OFFICIAL NOTICE OF A
SHADWELL PARISH COUNCIL MEETING
TO BE HELD
On Monday 10th April 2017 at 7.00pm
In the Recreation Centre, Holywell Lane, Shadwell
AGENDA Part 1**

1. **Chairman to open the meeting and Members to accept and approve apologies.**
2. **Minutes** – the Minutes of full Council meetings held on 13th March 2017 to be approved and signed and the Planning Committee minutes to be noted.
4. **Declarations of Interests** – To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests that the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
5. **Questions from members of the public** – The Chairman will suspend the meeting to allow for the public's comments for 10 minutes.
6. **Crime Report** – to receive the crime report and to receive a report on targeted vehicles in the locality **(Copied to Cllrs)**.

The Chairman will reconvene the meeting

7. **Current items outstanding to include the Clerk's Report**
 - i. **Potholes** - to receive the list from the Clerk of the potholes in Shadwell which have been reported.
 - ii. **Trees at entrance to Cricketers View (302iv/16)** – to receive confirmation from the Clerk that a diary note had been made to ensure the trees were cut back in the autumn.
 - iii. **Avon Court (303/16)** – to receive from ES that the owner of RebelS17 had been contacted with regard to options for parking near the studio and from DP that clarification regarding parking in the Red Lion car park had been received.
 - iv. **Village Website (304/16)** – to receive an update from ES and the Clerk on the various issues.
 - v. **Laptop for the Parish Clerk (2313ii/16)** – to receive an update from the Clerk.
 - vi. **P102 Gate and Fencing at Ring Road (315/16)** – to receive confirmation from NT that John Gosling had been approached to do the work.
 - vii. **Children's Playground** – to receive an update from the Clerk.
8. **Assets of Community Value** – to collate a list of assets of community value **(suggested list copied to Cllrs)**.
9. **Grant Schemes for Electric Vehicle Charging Infrastructure** – to discuss whether to apply for a grant to install electric vehicle charging points and who in the village, may be interested **(Copied to cllrs)**.
10. **Annual Parish Meeting** – to review the Annual parish meeting, held on 3rd April 2017.
11. **Raising Fraud Awareness** – to consider who should be the liaison councillor for raising fraud awareness in the village **(Copied to Cllrs)**.
12. **Insurance quotations** – to receive three insurance quotes from the Clerk. The renewal date is 1st June 2017.
13. **Asset Register** - to undertake the annual review of the asset register **(Copied to Cllrs)**.
14. **Cinema in Shadwell** – to receive a report from ES.
15. **4-year Plan Working Group** – to receive a copy of the minutes from the meeting held on 29th March 2017 and to ask the Chairman any questions.
16. **Planning** –
 - i. **Planning Minutes** – to receive the minutes of the February 2017 meeting.

- ii. **Most recent planning applications** - to receive an update from DT.
- 17. **Finance – (Relevant documents copied to Cllrs)**
 - i. **Funding for Shadwell Tennis Club** – to consider funding towards resurfacing of courts up to £6500. The requested documents copied to Cllrs.
- 18. **Public Rights of Way –**
 - i. **Parish Paths Partnership** – to receive an update from DP and to receive confirmation from the Clerk that Emerald Garden Maintenance were to clear paths in April.
 - ii. **The land/path from Ash Hill Drive to Main Street in Shadwell** – to consider stopping or diverting the footpath to allow for extra parking (**Copied to Cllrs**).
- 21. **Risk Assessment** – to receive a report from NT2 on the March risk assessments around the village and to agree who should undertake the risk assessments in April, May and June. The Chairman to sign the report.
- 22. **Neighbourhood Planning** – to receive an update from DP.
- 23. **Reports from the Older Person’s Champion**
 - i. **Older People (VV) (Copied to Cllrs)**
- 24. **Reports from Council Representatives on Local Committees and Forums**
 - i. **Shadwell in Bloom (NT) (Copied to Cllrs)**
 - ii. **Shadwell Library Committee (DT) (Copied to Cllrs)**
- 25. **Parish Council Surgery** – To receive a report from NT2 on the surgery hosted on 1st April 2017. Volunteer for the next surgery on 6th May 2017.
- 26. **Correspondence (Copied to Cllrs).**
 - i. **Shadwell Horticultural Society** – letter of thanks for the grant.
- 27. **Questions from members of the public** - This is an opportunity for listeners to ask questions on items discussed in the agenda – 5 minutes
- 28. **Items for next agenda**
- 29. **Urgent items which have arisen since publication of agenda and Councillors’ questions.**
- 30. **Payments** - To agree the payments of invoices (**List of payments provided to Cllrs**).
- 31. Annual Meeting of the Council will be held on Monday 8th May 2017 at 7.00pm
Planning Committee meeting on Monday 8th May 2017 at 6.30pm
Finance Committee meeting on Monday 24th April 2017 at 7.00pm
Village Maintenance Committee on Monday 24th April 2017 at 6.30pm

All meetings are held in the Recreational Centre, Holywell Lane
- 32. **Part Two – due to the confidential nature, the Press and Public will be excluded by resolution when any items are discussed.**
- 33. **Chairman to close the meeting.**

Members of the Council are summoned to attend this meeting. Meetings are open to the Press and Public except for any specific items labelled as Part 2 under the Local Government Act. The Press and Public may not speak when the Council is in session.

Signed.....
Mike Woods, Clerk of the Council
Email: clerk@shadwell-parish-council.org;
Tel: 07751718483

Date 4th April 2017