

**SHADWELL PARISH COUNCIL**  
**DRAFT MINUTES OF THE VILLAGE MAINTENANCE COMMITTEE MEETING**  
**(Subject to Confirmation)**

**Monday 19 June 2017 at 6.30pm**  
**At the Recreational Centre, Holywell Lane**

Norman Taylor (NT) (Present)  
Debbie Potter (DP) (Present)  
Keith Pickford (KP) (Present)  
Nirmal Tulwa (NT2) (Present)

**In attendance:** the Clerk

1. **Election of Chairman** – Resolved to appoint Norman Taylor as Chairman for the coming year.
2. **Apologies for Absence** – None.
3. **Election of Vice Chairman** – Resolved to appoint Debbie Potter as Vice-Chairman for the coming year.
4. **Minutes** – the minutes of the 9<sup>th</sup> January 2017 were approved and signed.
5. **Declarations of interest** – None.
6. **Adjournment for questions from members of the public** – No members of the public present.
7. **Clerk's and Councillors' reports:**
  - i. **Verges on Shadwell Lane and Colliers' Lane** – Clerk has made an urgent request to LCC to cut the grass. To contact locality co-ordinator and/or Continental Landscapes if no progress by end of week.  
**Action:** Clerk.
  - ii. **Emerald Garden Services** – Clerk to check progress and request EGS to cut grass at style on Whin Moor Lane.  
**Action:** Clerk.
  - iii. **Hedges** – SIB to trim hedge at Cricketer's Green.  
**Action:** NT.
8. **New Village Maintenance Contractor** - DP reported that an advertisement had been prepared and would be going into the next editions of the Newsletter and Shadwell News.
9. **Parish Paths Partnership**
  - i. The Clerk confirmed that the annual grant of £350.00 had been received.
  - ii. Agreed that Emerald Garden Services should be approached to repair gate at Ring Road end of path P102.  
**Action:** Clerk.
10. **Allotments**
  - i. Noted that the Alwoodley allotment site is now full.
  - ii. The Clerk confirmed that the annual requests for payment have been despatched, and that most payments have been received.
  - iii. The waiting list was reviewed and amended.

- iv. Possible sites for additional allotments were discussed. Resolved to write to Lady Elizabeth Hastings trust to seek to purchase or lease a suitable parcel of land  
**Action:** Clerk

26. **Urgent items which have arisen since publication of agenda** – None

27. **The Chairman closed the meeting at 7.05pm**

*The next meeting to be on Monday, 23<sup>rd</sup> October 2017*

Signed..... Chairman

Dated .....