

**OFFICIAL NOTICE OF A
MEETING OF SHADWELL PARISH COUNCIL
TO BE HELD
On Monday, 14th August 2017 at 7.00pm
In the Recreation Centre, Holywell Lane, Shadwell**

AGENDA Part 1

1. **Chairman to open the meeting.**
2. **Chairman and members to accept and approve any apologies for absence.**
3. **Minutes** – the Minutes of the Council Meeting held on 10th July 2017 to be approved and signed.
4. **Declarations of Interests** – To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
5. **Questions from members of the public** – The Chairman will suspend the meeting to allow for comments from members of the public for a maximum of 10 minutes.
6. **Crime Report** – to receive the crime report.

The Chairman will reconvene the meeting.

7. **Current items outstanding to include the Clerk's Report**
 - i. **Potholes** – to receive a list of potholes reported this month.
 - ii. **Distraction burglaries (70ii/17)** – to confirm that problem has been publicised on website and that a notice has been prepared to display in library.
 - iii. **Vehicle in entrance to field opposite Wainscott Cottage, Winn Moor Lane (71iii/17)** – to note response from LCC.
 - iv. **Avon Court parking (71v/17)** – to receive confirmation that LCC has been chased about implementing the actions agreed.
 - v. **Pavement at Strickland Close** – to confirm now repaired.
 - vi. **Water leak at junction of Holywell Lane and Bridle Path Lane (71vii/17)** – to report response from Yorkshire Water.
 - vii. **Barrier at junction of Main Street/Holywell Lane/Back Holywell Lane (40ix/17)** – to receive confirmation that LCC officers have agreed to remove.
 - viii. **East Leeds Orbital Road** – to receive confirmation that details of consultation have been placed on website and on Facebook.
 - ix. **Holywell Park (71ii/17)** – update on dog fouling issues.
 - x. **Broken kerbstone opposite 25 Main Street** – LCC confirm now repaired.
 - xi. **White Lines/Colliers Lane/Main Street (79ii/17)** – to receive confirmation that request has been submitted to LCC.
 - xii. **P102 gate and fencing at Ring Road (80/17)** – to receive quote from Emerald Garden Maintenance.
 - xiii. **Drains Opposite Minister View (86i/17)** – to receive confirmation that problem has been reported to LCC.
 - xiv. **Inappropriate use of quad bikes (86ii/17)** – to report response from PCSO Barratt.

8. **Trees:**
 - i. **Opposite Temperance Cottage** – to consider concerns raised by resident (**copied to cllrs**).
 - ii. **Old Hall** – to consider concerns raised by resident.
 - iii. **Hastings Court** – to confirm ownership (clerk/DP).
9. **Outcome of Electoral Review** – to note e-mail confirming that 2019 parish council elections will not be stand alone and that costs will be shared with LCC (**copied to cllrs**).
10. **Financial Regulations** - to receive outcome of review (DP/DT).
11. **Recreation Centre** – to discuss possible options arising from recent meeting(s).
12. **Roundhay Free School** – update on progress (DP)
13. **Holywell Triangle** – to receive update on progress.
14. **4-Year Plan Working Group** – ES to report back on updates to strategy.
15. **Planning** – to receive update from this evening’s meeting (DT).
16. **Finance**
 - i. **Finance Committee** – to receive update from meeting on 24th July (DP).
 - ii. **Transfer**– to receive confirmation from the clerk that £5,000 has been transferred to Skipton BS deposit account.
17. **Highways**
 - i. **Shadwell Traffic Management Scheme** – to consider the proposals put forward by LCC and any community responses received (**copied to cllrs.**).
18. **Public Rights of Way**
 - i. **Public Paths Partnership** – update from DP.
19. **Village Maintenance**
 - i. **Appointment of New Village Maintenance Contractor/Lengthsman** – update on responses to advert (DP).
 - ii. **Ben Turner** – update on work completed.
 - iii. **Emerald Garden Services** – update on work completed (clerk).
 - iii. **Colliers Lane bench, Coronation bench and gate to Dan Quarry** – update from TV.
20. **Risk Assessment** – August assessment: ES. DT already volunteered for September.
21. **Neighbourhood Planning** – to receive an update from DP.
22. **Parish Website** – to receive an update from ES.
23. **Reports from Council Representatives on Local Committees and Forums**
 - i. **Shadwell Library Committee** – DT
 - ii. **Shadwell in Bloom** - DP
24. **Parish Council Surgery** – to receive a report from GW on the surgery held on 5th August; volunteers required to September and October.

25. **Correspondence**
 26. **Questions from members of the public** - This is an opportunity for listeners to ask questions on items discussed in the agenda – 5 minutes.
 27. **Items for next agenda**
 28. **Urgent items which have arisen since publication of agenda and Councillors' queries.**
 29. **Cheques** - To agree the signing of the cheques (**List of cheques for payment provided to Cllrs**).
 30. **Future Meetings:**
Planning Committee – Monday, 11th September 2017 at 6.30pm.
Full Council – Monday, 11th September 2017 at 7.00pm.
- All meetings are held in the Recreation Centre, Holywell Lane and are open to the public.
31. **Part Two** – due to the confidential nature, the Press and Public will be excluded by resolution when any items are discussed.
 32. **Chairman to close the meeting.**

Members of the Council are summoned to attend this meeting. Meetings are open to the Press and Public except for any specific items labelled as Part 2 under the Local Government Act. The Press and Public may not speak when the Council is in session.

Signed:

Date 7th August 2017

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