

SHADWELL PARISH COUNCIL
DRAFT MINUTES OF THE FINANCE COMMITTEE MEETING
(Subject to Confirmation)
Monday 23rd October 2017
in the Recreation Centre, Holywell Lane

Committee Members: Debbie Potter - (DP) (Present)
Norman Taylor (NT) (Present)
Vidya Venkatesh (VV) (Present)
Nirmal Tulwa (NT(2)) (Present)
Geoffrey Wilson (GW) (Apologies)

In attendance: Mike Woods (Clerk). There were no members of the public present.

The meeting opened at 7:01pm

10/17 **Apologies for Absence:** apologies received and accepted from GW.

11/17 **Declaration of Disclosable Pecuniary Interests** – None.

12/17 **Questions from Members of the Public** – None.

13/17 **Minutes** – The minutes of the meeting held on 24th July 2017 were approved and signed.

14/17 **Matters outstanding and Clerk's Report** – The clerk reported that:

- i. The audited 2016/17 accounts have been published on the Parish Council's website and displayed on the notice board in accordance with statutory guidance. No queries have been received.
- ii. The invoice from the internal auditor has still not been received. Clerk to chase.

Action: Clerk.

15/17 **DCLG Summer Technical Consultation** - the section setting out the Government's challenge to parish and town councils on 2017/18 council tax precepts was noted.

16/17 **Committee Terms of Reference** – reviewed and agreed with no amendments.

17/17 **Quarter 2 Budget and Accounts** – the bank reconciliation and financial statements for the period ending 30th September 2017 were checked and agreed. No issues. Clerk to review format of budget statement for next meeting.

Action: Clerk.

18/17 **Urgent matters raised by Committee Members not included on the agenda** – None.

The Chairman closed the meeting at 7:25pm.

The next Finance Committee meeting will be on **9th January 2018** at 7:00pm.

Signed

Chairman

Date