

SHADWELL PARISH COUNCIL
DRAFT MINUTES OF THE FINANCE COMMITTEE MEETING
(Subject to Confirmation)

Monday 22nd October 2018

Committee Members: Debbie Potter - (DP) (Present)
Norman Taylor (NT) (Apologies)
Vidya Venkatesh (VV) (Apologies)
Nirmal Tulwa (NT2) (Present)
Geoffrey Wilson (GW) (Present)

In attendance: The Clerk.

The meeting opened at 7:02pm.

- 11/18 **Apologies for Absence** - Apologies received and accepted from NT and VV.
- 12/18 **Declaration of Disclosable Pecuniary Interests** – None.
- 13/18 **Questions from Members of the Public** – None.
- 14/18 **Minutes** – The minutes of the meetings held on 30th April 2018 and 22nd October 2018 were agreed and signed by the Chairman.
- 15/18 **Matters outstanding and Clerk’s Report** – No matters outstanding and nothing new to report.
- 16/18 **Annual Review of Terms of Reference** – Resolved to readopt without amendment.
- 17/18 **Quarter 2 Budget and Accounts** – The bank reconciliation for September 2018 and the financial statements for the quarter ending 30th September 2018 were checked and agreed. Totals on one line of the budget summary to be corrected, otherwise no issues.
- 18/18 **Grant Requests** – No new requests received.
- 19/18 **Urgent matters that have arisen since the publication of the agenda and members’ queries** - None.

The Chairman closed the meeting at 7:19pm.

The next Finance Committee meeting is scheduled for Monday, **7th January 2018** at 7:00pm in the Recreation Centre.

Signed Chairman

Date