

SHADWELL PARISH COUNCIL
DRAFT MINUTES OF THE FINANCE COMMITTEE MEETING
(Subject to Confirmation)

Monday 29th April 2019

Committee Members: Debbie Potter - (DP) (Chairman) (Present)
Norman Taylor (NT) (Present)
Vidya Venkatesh (VV) (Present)
Nirmal Tulwa (NT2) (Apologies)
Geoffrey Wilson (GW) (Apologies)
David Ford (co-opted for this meeting only)

In attendance: The Clerk.

The Chairman opened the meeting at 7:07pm.

- 32/18 **Co-option** – resolved to co-opt DF to the committee for this meeting only.
- 33/18 **Apologies for Absence** - Apologies were received and accepted from NT2 and GW.
- 34/18 **Declaration of Disclosable Pecuniary Interests** – None.
- 35/18 **Questions from Members of the Public** – None.
- 36/18 **Minutes** – the minutes of the meeting held on 7th January 2019 were approved. The minutes of the meeting held on 22nd October 2018 were deferred to the July meeting.
- 37/18 **Matters outstanding and Clerk’s Report** – No matters outstanding and nothing new to report.
- 38/18 **2018-19 Year End Budget and Accounts** – the bank reconciliation for March 2018 and the financial statements for the period ending 31st March 2019 were checked and agreed. The surplus for the year was £10,238.44, and the balance carried forward into 2019/20 is £41,315.57. The Clerk was requested to make minor amendments to the outturn report.
Action: Clerk
- 39/18 **Internal Audit** – the Clerk confirmed that the internal audit had been arranged for 30th April. The audit findings will be reported to Full Council on 13th May.
- 40/18 **Annual Governance and Accountability Return 2018-19** – the completed return was checked to the year-end accounts and found to be in agreement. Agreed to recommend to Full Council without any amendments.
- 41/18 **Grants** – the following grant request was considered:
i. **Shadwell Tennis Club** – request for grant of £250 towards the cost of repairs and improvements of facilities. Resolved to recommend to next Full Council.
- 42/18 **Urgent matters that have arisen since the publication of the agenda and members’ queries** - None.

The Chairman closed the meeting at 7:30pm.

The next Finance Committee meeting is scheduled for Monday, **22nd July 2019** at 7:00pm in the Recreation Centre.

Signed Chairman

Date