

**OFFICIAL NOTICE OF A
SHADWELL PARISH COUNCIL MEETING
TO BE HELD
On Monday 8th February at 7.30pm
In the Recreational Centre, Holywell Lane, Shadwell**

AGENDA Part 1

1. **Chairman to open the meeting and Members to accept and approve apologies.**
2. **Minutes** – the Minutes of full Council meeting held on 11th January 2016 to be approved and signed and the Planning Committee minutes to be noted.
3. **Declarations of Interests** – To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests that the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
4. **Questions from members of the public** – The Chairman will suspend the meeting to allow for the public's comments for 10 minutes.
5. **Crime Report** – to receive the crime report.
6. **The Crime Prevention Panel – Outer North East Leeds** – to receive the report.

The Chairman will reconvene the meeting

7. **Current items outstanding to include the Clerk's Report**
 - i. **Potholes** - to receive the list from the Clerk of the potholes in Shadwell which have been reported.
 - ii. **Noticeboards (254ii/15)** – to receive an update from TV on the repair. To receive an update from DP on the repair to the noticeboard.
 - iii. **Bin for Pitts Wood (254iii/15)** – to receive an update from the Clerk.
 - iv. **New Headteacher of the Primary School (254vi/15)** – to receive an update from DP.
 - v. **Water in Bridle Path (254v/15)** – to receive an update from the Clerk.
 - vi. **Meeting with Nick Borrás (264/15)** – to receive confirmation that the Clerk has chased for a response, following the meeting.
 - vii. **Parking on Main Street (271/15)** – to receive an update from the Clerk
 - viii. **Defibrillator (254vi/15)** - to receive an update from the Clerk.
 - ix. **Access Bus** – to receive an update from the Clerk
8. **Purchase of a Stihl battery-operated Strimmer** – to discuss the purchase of a strimmer.
9. **The Queen's 90th Birthday Beacons - 21 April 2016** – to consider having a beacon to celebrate Her Majesty's 90th Birthday (**Copied to Cllrs**).
10. **Understanding the Role of Combined Authorities**– to decide whether to carry forward to the March meeting for discussion (**prev. emailed to Cllrs**)
11. **Purchase of Hanging Christmas Trees** - to consider the rental of hanging Christmas trees (**Copied to Cllrs**).
12. **Annual Parish Meeting 2016** – to discuss the format for this year's Annual Parish Meeting.
13. **Quality Council** – to decide whether to go ahead with obtaining the award.
14. **Alterations to meeting dates 2016/2017 and to vote for Chairman for full Council meeting on 18th April** – to confirm alterations to meeting dates.

15. **Feedback on Presentation by Pam Hargreaves on the role as MAECare Neighbourhood Coordinator** – to consider the following:-
 Contact Ward Councillors to send out letters to older people in the village.
 Investigate the National Coffee Morning for sufferers and carers.
 Contact the local doctors to ascertain the number of sufferers in the village.
- To note that Pam Hargreaves and Cllr Venkatesh are to attend a training session on dementia
 - To note that Shadwell parish Council has joined the Dementia Friendly Alliance.
16. **Area around the Library** - to receive feedback from DP on a meeting with the contractors concerning the area around the Library.
17. **Planning** –
- i. **Planning Minutes** – to note that there was no meeting in January
 - ii. **Most recent planning applications** - to receive an update from DT.
18. **Finance – (Relevant documents copied to Cllrs)**
- i. To note that the Precept application has been posted to Leeds City Council
 - ii. **Increase in Grant** – To discuss the Finance Committee’s proposal to increase the grant to up to £250.
19. **4-Year Plan Working Group** – to receive the minutes **(Copied to Cllrs)**.
- i. To discuss opening hours and provision of newspapers at the Library.
 - ii. To resolve to add points to the Strategy, as detailed in the minutes.
20. **Highways** –
- i. **Carr Lane/ Wetherby Road** – to receive an update from DP.
 - ii. **Speed limit in Ash Hills and Stricklands** – to discuss the email received from Cllr Robinson **(Copied to Cllrs)**.
21. **Risk Assessment** – to receive a report from GT on the December risk assessment around the village and from NT on the January risk assessment. The Chairman to sign the report. To note that KP will undertake the risk assessment in February and VV in March.
22. **Neighbourhood Planning** – i. to receive an update from DP.
23. **Reports from the Young People’s and Older Person’s Champions**
- i. **Young People** (NT)
 - ii. **Older People** (VV)
24. **Reports from Council Representatives on Local Committees and Forums**
- i. **Shadwell in Bloom (Copied to Cllrs)** - NT
 - ii. **Shadwell Library Committee (Copied to Cllrs)** –DT
25. **Parish Council Surgery** – To receive a report from GW on the surgery hosted on 6th February 2016. Volunteer for the next surgery on 5th March 2016.
26. **Correspondence (Copied to Cllrs)**.
27. **Questions from members of the public** - This is an opportunity for listeners to ask questions on items discussed in the agenda – 5 minutes
28. **Items for next agenda**
29. **Urgent items which have arisen since publication of agenda and Councillors’ questions**
30. **Payments** - To agree the payments of invoices **(List of payments provided to Cllrs)**
31. Full Council meeting will be held on Monday 14th February 2016 at 7.30pm
 Planning Committee meeting on Monday 14th February 2016 at 7.00pm
 Finance Committee meeting on Monday 25th April 2016 at 7.00pm
 Village Maintenance Committee on Monday 25th April 2016 at 6.30pm

All meetings are held in the Recreational Centre, Holywell Lane

32. **Part Two – due to the confidential nature, the Press and Public will be excluded by resolution when any items are discussed.**
33. **Chairman to close the meeting**

Members of the Council are summoned to attend this meeting. Meetings are open to the Press and Public except for any specific items labelled as Part 2 under the Local Government Act. The Press and Public may not speak when the Council is in session.

Signed.....

Date 2nd February 2016

Lesley Hoff, Clerk of the Council ;

Tel: 0113 2037662; Email: clerk@shadwell-parish-council.org