

## NOTE NEW TIME FOR MEETING

### OFFICIAL NOTICE OF A SHADWELL PARISH COUNCIL MEETING TO BE HELD

On Monday 15<sup>th</sup> August at 7.00pm  
In the Recreational Centre, Holywell Lane, Shadwell

#### AGENDA Part 1

1. **Chairman to open the meeting and Members to accept and approve apologies.**
2. **Minutes** – the Minutes of full Council meeting held on 11<sup>th</sup> July 2016 to be approved and signed and the Planning Committee minutes to be noted.
3. **Declarations of Interests** – To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests that the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
4. **Questions from members of the public** – The Chairman will suspend the meeting to allow for the public's comments for 10 minutes.
5. **Crime Report** – to receive the crime report.
6. **The Crime Prevention Panel – Outer North East Leeds** – to receive the report.

The Chairman will reconvene the meeting

7. **Current items outstanding to include the Clerk's Report**
  - i. **Potholes** - to receive the list from the Clerk of the potholes in Shadwell which have been reported.
  - ii. **Noticeboard at Library (68iii/16)** – to receive an update from TV on the repair.
  - iii. **Parish Council Suggestion Box (68vii/16)** – to receive an update from DP.
  - iv. **Triangle of Land at Cricketers View (71/16)** – to receive an update from DP.
  - v. **YLCA Training Programme (74/16)** – to receive an update from the Clerk.
8. **Holywell Lane Conservation Area** – to receive an update from DT.
9. **Permit Parking in Manor Court** – to receive and discuss the response from Highways Dept. **(Copied to Cllrs).**
10. **Proposed Free School, Roundhay Park Lane** – to receive an update from DP
11. **2016 Electoral Review of Leeds - Start of Ward Patterns Consultation** – to receive the details of the ward patterns consultation **(Copied to Cllrs).**
12. **Severe Weather Provision** – to consider offering snow clearance to various contractors.
13. **Annual Return** – to receive the completion of the review from PKF Littlejohn along with the comments and action to be taken **(Copied to Cllrs).**
14. **WYCA Transport and Bus Strategy Consultation** – to discuss and decide the Parish Council's comments on the strategy **(Copied to Cllrs).**
15. **Review of Equal Opportunities Policy** – to undertake the annual review the policy **(Copied to Cllrs).**
16. **Delivery of Newsletters** – to confirm that the newsletters have been delivered.
17. **Planning** –
  - i. **Planning Minutes** – to receive the minutes of the July 2016 meeting.
  - ii. **Most recent planning applications** - to receive an update from DT.

- iii. **16/02002 – Beechwood Farm, 127 Main Street** – to receive the reply from Planning Enforcement, concerning the premature demolition of the farm building.
  - iv. **Proposed Travellers Site, Coal Road** – to receive an update from DP.
18. **Finance – (Relevant documents copied to Cllrs)**
- i. to receive a report from DP (**Minutes to be copied to Cllrs**).
  - ii. to receive the Quarter 1 budget and accounts (**Copied to Cllrs**).
19. **Highways –**
- i. **Carr Lane and other highways issues** – to discuss the communication from Nick Hunt, Highways regarding the closure of Carr Lane (**Copied to Cllrs**).
20. **Public Rights of Way –**
- i. **Path 102** - to receive and discuss the response from PROW concerning the access to Path 102 (**Copied to Cllrs**).
  - ii. **Parish Paths Partnership** – to receive an update from DP on the required works.
21. **Risk Assessment** – to receive a report from KP on the July risk assessment around the village. The Chairman to sign the report. To note that DP will undertake the risk assessment in August and to decide who should do the risk assessment in September.
22. **Neighbourhood Planning** – i. to receive an update from DP.
23. **Parish Council Surgery** – To receive a report from GW on the surgery hosted on 7<sup>th</sup> August 2016. Volunteer for the next surgery on 3<sup>rd</sup> September 2016.
24. **Correspondence (Copied to Cllrs)**.
- i. Email from Ruth Mitchell concerning the proposed double-yellow lines at Church Farm Garth.
  - ii. Email from the Recreation Centre, thanking the Parish Council for the grant.
  - iii. Email from East Leeds Extension Consultation Update - July 2016 – to receive details of how to access the post consultation report.
  - iv. Email from Leeds Community Trust – requesting a donation.
25. **Questions from members of the public** - This is an opportunity for listeners to ask questions on items discussed in the agenda – 5 minutes
26. **Items for next agenda**
27. **Urgent items which have arisen since publication of agenda and Councillors’ questions**
28. **Payments** - To agree the payments of invoices (**List of payments provided to Cllrs**)
29. Full Council meeting will be held on Monday 5<sup>th</sup> September 2016 at 7.00pm  
 Planning Committee meeting on Monday 5<sup>th</sup> September 2016 at 6.30pm  
 Finance Committee meeting on Monday 24<sup>th</sup> October 2016 at 7.00pm  
 Village Maintenance Committee on Monday 24<sup>th</sup> October 2016 at 6.30pm
- All meetings are held in the Recreational Centre, Holywell Lane*
30. **Part Two – due to the confidential nature, the Press and Public will be excluded by resolution when any items are discussed.**
31. **Chairman to close the meeting.**

**Members of the Council are summoned to attend this meeting. Meetings are open to the Press and Public except for any specific items labelled as Part 2 under the Local Government Act. The Press and Public may not speak when the Council is in session.**

Signed..... Date 9<sup>th</sup> August 2016  
 Lesley Hoff, Clerk of the Council ;  
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