

**OFFICIAL NOTICE OF A  
SHADWELL PARISH COUNCIL MEETING  
TO BE HELD  
On Monday 16<sup>th</sup> January 2017 at 7.00pm  
In the Recreational Centre, Holywell Lane, Shadwell**

**AGENDA Part 1**

1. **Chairman to open the meeting and Members to accept and approve apologies.**
2. **Minutes** – the Minutes of full Council meetings held on 12<sup>th</sup> December 2016 to be approved and signed and the Planning Committee minutes to be noted.
3. **Declarations of Interests** – To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests that the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
4. **Questions from members of the public** – The Chairman will suspend the meeting to allow for the public's comments for 10 minutes.
5. **Crime Report** – to receive the crime report.

The Chairman will reconvene the meeting

6. **Current items outstanding to include the Clerk's Report**
  - i. **Potholes** - to receive the list from the Clerk of the potholes in Shadwell which have been reported and to note that Vodaphone has been chased.
  - ii. **Christmas Lights (215ii/16)** – to receive confirmation from the Clerk that letters of thanks had been sent.
  - iii. **Noticeboard at Shadwell Parks (220/16)** – to receive an update from TV.
  - iv. **Dedication Service for new bench (232i/16)** – to note that the service is to be on 21<sup>st</sup> January 2017 at 11.30am and to confirm attendance.
  - v. **Potholes in Bridle Path Road (232ii/16)** – to receive an update from DT.
7. **Spring Newsletter** – to decide the date of distribution of the spring newsletter and to discuss what articles should be included. To consider how to pay the printer.
8. **Powers and Responsibilities of Local (Parish) Councils** – to receive and discuss the document, prior to it being posted on website (**Copied to Cllrs**).
9. **Annual Return – Assertion 6 (Internal Audit)** – to confirm that the assertion is undertaken, as stated (**Copied to Cllrs**).
10. **Skipton Building Society** - to receive a report from the Clerk concerning withdrawing funds from the Council's deposit account and to consider whether to open a savings account elsewhere.
11. **Planning** –
  - i. **Planning Minutes** – to receive the minutes of the December 2016 meeting.
  - ii. **Most recent planning applications** - to receive an update from DT.
12. **Finance – (Relevant documents copied to Cllrs)**
  - i. **Finance Committee meeting 9<sup>th</sup> January 2017** – to receive an update from DP.
  - ii. **Quarter 3 Budget** – to receive a report from DP
  - iii. **Precept 2017/2018** – to receive the recommendation from the Finance Committee.
13. **Carr Lane Closure Working Group** – to receive the minutes and suggestions from the Chairman. To discuss the way forward.

14. **Highways –**
  - i. **Traffic lights at Slaid Hill at the junction of Shadwell Lane and Roundhay Park Lane –** to discuss the possibility of a filter at the traffic lights, when turning right from the direction of Moortown. **(Resident’s comments copied to Cllrs).**
  - ii. **Proposals for junction improvements on A6120 - Footpath 102 –** to receive and discuss the reply from Highways **(Copied to Cllrs).**
  - iii. **Parking Restrictions –** to receive and discuss comments from local residents on the recently advertised parking restrictions **(Copied to Cllrs).**
15. **Public Rights of Way –**
  - i. **Parish Paths Partnership –** to receive an update from DP.
16. **Risk Assessment –**
  - i. to receive a report from ES on the December risk assessments around the village and to note that ES agreed to undertake the January risk assessment. The Chairman to sign the report.
  - ii. **Internal Audit –** to receive a report from DP on the results of the half-yearly internal audit.
17. **Neighbourhood Planning –** to receive an update from DP.
  - ii. **Quarterly Review of Membership of the Steering Group**
18. **Reports from the Older Person’s Champion**
  - i. **Older People (VV) (Copied to Cllrs)**
19. **Reports from Council Representatives on Local Committees and Forums**
  - i. **Shadwell in Bloom (NT) (Copied to Cllrs)**
  - ii. **Shadwell Library Committee (DP) (Copied to Cllrs)**
20. **Parish Council Surgery –** To receive a report from GW on the surgery hosted on 7<sup>th</sup> January 2017. Volunteer for the next surgery on 5<sup>th</sup> February 2017.
21. **Correspondence (Copied to Cllrs).**
  - i. Letter from Good Companions, thanking the Parish Council for the grant.
22. **Questions from members of the public -** This is an opportunity for listeners to ask questions on items discussed in the agenda – 5 minutes
23. **Items for next agenda**
24. **Urgent items which have arisen since publication of agenda and Councillors’ questions.**
25. **Payments -** To agree the payments of invoices **(List of payments provided to Cllrs).**
26. Full Council meeting will be held on Monday 13<sup>th</sup> February 2017 at 7.00pm  
 Planning Committee meeting on Monday 13<sup>th</sup> February 2017 at 6.30pm  
 Finance Committee meeting on Monday 24<sup>th</sup> April 2017 at 7.00pm  
 Village Maintenance Committee on Monday 24<sup>th</sup> April 2017 at 6.30pm  
  
*All meetings are held in the Recreational Centre, Holywell Lane*
27. **Part Two – due to the confidential nature, the Press and Public will be excluded by resolution when any items are discussed.**
28. **Chairman to close the meeting.**

**Members of the Council are summoned to attend this meeting. Meetings are open to the Press and Public except for any specific items labelled as Part 2 under the Local Government Act. The Press and Public may not speak when the Council is in session.**

Signed.....  
 Lesley Hoff, Clerk of the Council  
 Email: [clerk@shadwell-parish-council.org](mailto:clerk@shadwell-parish-council.org)  
 Tel: 0113 2037662

Date 10<sup>th</sup> January 2017