

SHADWELL PARISH COUNCIL
Draft Minutes of the Council Meeting of the Council held on
Monday 16th January 2017 (subject to confirmation)

Chairman – Debbie Potter (DP) (Present)	01132657575
Keith Pickford (KP) (Present)	01132737013
Emma Stapleton (ES) (Present)	07894 386860
Norman Taylor (NT) (Present)	01132737393
Denise Trickett (DT) (Present)	07850283529
Nirmal Tulwa (NT2) (Apologies)	07894908012
Vidya Venkatesh (VV) (Apologies)	07888734464
Ted Vickerman (TV) (Present)	01132738242
Geoffrey Wilson (GW) (Present)	01132737164

Telephone Clerk: 01132037662

Email: clerk@shadwell-parish-council.org

Website: www.shadwell-parish-council.org

Village website: www.shadwellvillage.co.uk

In attendance – Cllr Robinson (from 7.10pm) and the Clerk.

237/16 Apologies for absence were received and approved from Cllrs. Tulwa and Venkatesh. The Chairman opened the meeting at 7.00pm.

238/16 **Minutes** – GW then proposed and TV seconded the minutes for 12th December 2016 be approved and signed. The Chairman signed the minutes.

239/16 **Declarations of Interest** – There were no declarations of interest in any of the agenda items.

240/16 **Crime Report** – PCSO Barrett had sent in the report form crimes in December 2016 but was unable to attend the meeting.

02/12/2016 – VEHICLE INTERFERENCE – MAIN STREET.

SUSPECT APPROACHES VEHICLE AND ENTERS BY UNKNOWN MEANS AND MAKES UNTIDY SEARCH, DOES NOT TAKE ITEMS AND MAKES OFF UNSEEN IN UNKNOWN DIRECTION.

05/12/2016 – THEFT FROM VEHICLE – STRICKLAND AVENUE.

SUSPECT/S APPROACH INSECURE VEHICLE AND OPEN BOOT CONTAINING CRISPS AND SWEETS. SUSPECT/S REMOVE ONE OF THE PALLETS CONTAINING 4 X BOXES OF CRISPS AND REMOVE THEM. SUSPECT/S THEN MAKE OFF IN UNKNOWN DIRECTION UNSEEN.

07/12/2016- BURGLARY DWELLING – MAIN STREET.

SUSPECT/S APPROACH FROM UNKNOWN DIRECTION AND USING UNKNOWN MEANS FORCE REAR KITCHEN WINDOW, ENTRY GAINED, UNTIDY SEARCH IN ALL ROOMS MADE, PROPERTY, INCLUDING SPARE CAR KEY REMOVED IN PILLOW CASE FROM BED, EGRESS AS ENTRY AND MAKE OFF UNSEEN IN UNKNOWN DIRECTION.

17/12/2016 – GO EQUIPPED FOR THEFT – BLIND LANE.

SUSPECT HAS BEEN STOPPED BY POLICE OFFICERS RESPONDING TO A CALL OF A SUSPICIOUS MALE IN THE AREA. SUSPECT ADMITS TO OFFICERS THAT HE IS THERE TO COMMIT A BURGLARY AND LEADS OFFICERS TO A BUSH WHERE HE HAS HIDDEN THE TOOLS HE WAS GOING TO USE TO COMMIT THE OFFENCE. SUSPECT IS ARRESTED FOR GOING EQUIPPED AND IS CHARGED WITH THE OFFENCE.

241/16 **Current items outstanding to include the Clerk's Report**

i. **Potholes** – The Clerk confirmed that all potholes had been reported and Vodaphone had been chased.

ii. **Christmas Lights (215ii/16)** – The Clerk confirmed that the letters of thanks had been sent. The lights had been removed in early January and an invoice for the lighting around the guttering had been received.

iii. **Noticeboard for Shadwell Parks (220/16)** – TV advised that he was in contact with another resident at Shadwell Parks to try to obtain permission to erect a noticeboard on their wall.

iv. **Dedication for new bench (232i/16)** – The agenda for the dedication service was distributed. DP, NT, GW and the Clerk were able to attend.

v. **Potholes in Bridle Path Road (232ii/16)** – It was noted that the potholes had been repaired but the Bridle Path had now running water again. The Clerk was instructed to contact the Harewood Parish clerk to report the matter.

ACTION: Clerk

242/16 Spring Newsletter – Suggested articles for the spring newsletter were discussed. It was agreed that all editorials should be sent to the Clerk by the end of January for printing in time for distribution at the beginning of March.

ACTION: All

243/16 Report from Cllr Robinson – Cllr Robinson reported that Highways had been asked to put in double-yellow lines at the entrance to Gateland Lane, due to inconsiderate parking. He asked members whether there had ever been double-yellows at this location and all replied in the negative.

A lengthy discussion concerning inconsiderate parking in Manor Court followed. Cllr Robinson updated Councillors on his progress with this issue. He also advised that he was trying to get the promised improvements to traffic control in Hobberley Lane undertaken.

Cllr Robinson informed members that he had requested that the ginnels at Crofton Rise and Shadwell Parks be cleared and added to the City Council's monitoring list. He also mentioned that all new houses may be asked to pay for brown bin collection.

The Chairman thanked Cllr Robinson for attending and he left at 7.45pm.

244/16 Powers and Responsibilities of Local (Parish) Councils – the document was discussed and the format agreed, ready for publishing on the website.

ACTION: Clerk to amend and publish the document.

245/16 Annual Return – Assertion 6 (Internal Audit) - DP read out the assertion and it was agreed that the Parish Council followed all procedures.

246/16 Skipton Building Society – It was noted that problems had been experienced with the administration of the deposit account by Skipton Building Society. It was agreed that a deposit account should be opened with Barclays, Moortown in May 2017 and the Skipton B/S account closed. The Clerk was instructed to contact Barclays for details of suitable deposit accounts.

ACTION: Clerk

247/16 Planning -

i. The minutes were received.

ii. DT reported on two applications - **16/07637/FU/NE - 26 Strickland Avenue - Part two storey part single storey rear extension with juliet balcony to rear.** The Committee offered **no objection**, as the property did not overlook the neighbours.

16/06973/FU/NE – Ferndale, Colliers Lane - Demolition of detached garage and parts of existing dwelling; new detached two storey garage/office to rear; part two storey, part single storey side extension. Members studied the plans and agreed the work to be carried out would improve the property. However, they wished for an assurance that the property would be used for residential purposes only. **No objection**

248/16 Finance

i. **Finance Committee meeting 9th January 2017** – The Councillors received the minutes of the meeting held on 9th January 2017. There were no queries.

ii. **Quarter 3 Budget** – DP ran through the budget and advised that the Council may have a small underspend.

iii. **Precept 2017/2018** – DP proposed that the Finance Committee's recommendation to apply for a precept of £35,700 be accepted, being an increase of 2%. This was seconded by ES and agreed unanimously.

249/16 **Carr Lane Closure Working Group** – a document had been produced by NT2, as Chairman of the Working Group. This was studied by members and suggestions for some amendments to be made. The Clerk was instructed to amend and circulate the document to Council for further discussion and to copy to Cllr Robinson. It was to be held on record in case of need.

ACTION: Clerk

250/16 **Highways**

i. **Traffic Lights at Slaid Hill** – the dangers of misuse of the traffic lights at Slaid Hill had been reported by a local resident. It was agreed that many motorists were getting in the wrong lane when approaching from Moortown to go straight over to Shadwell. Members instructed the Clerk to request that Highways investigate and alter the sequence on the traffic lights, making them stay on red for longer. A clear filter light on the traffic lights was also needed and it was also suggested that cameras be erected to show when motorists jumped the lights.

ACTION: Clerk

ii. **Proposals for junction proposals on A6120 – P102** – the response to DP's email were noted.

iii. **Parking Restrictions** – DP advised that she had been out measuring the site of the proposed double-yellow lines in Main Street. She advised that the information given by Highways was unclear and all agreed that the double-yellow lines in front of the shops should not go ahead. The notification posters, erected by LCC on lampposts, were impossible to understand, in the wrong places and anyway, all had blown away now.

ACTION: Clerk to ask for clarification and to report the Council's views

251/16 **Public Rights of Way** – DP had nothing to report.

252/16 **Risk Assessment** – ES had completed the risk assessment for January, which was duly signed off by the Chairman. It was noted that DT had agreed to carry out the risk assessment in February, with NT2 undertaking it in March. ES reported a trip hazard either side of the bench by the millstone. NT was asked to check.

ACTION: NT

253/16 **Neighbourhood Planning** – It was noted that a meeting of the Steering Group was to take place on 17th January 2017. The membership was staying the same, other than Emma Stapleton had joined the group.

254/16 **Reports from the Older Person's Champion**

i **Older People** (VV) Report received.

255/16 **Reports from Council Representatives on Local Committees and Forums**

i. **Shadwell in Bloom** (NT) Report received.

ii. **Shadwell Library Committee** (DT) Report received.

256/16 **Parish Council Surgery** – GW had hosted the surgery on Saturday 7th January 2017 and had had a query from a local resident concerning the suggested double-yellow lines in the entrance to Church Farm Garth. The Clerk was instructed to respond.

ACTION: Clerk

He agreed to host the surgery on Saturday 4th February 2017.

257/16 **Correspondence (Previously copied to Cllrs)**

i. **Letter from the Good Companions** thanking the Parish Council for the grant was received.

258/16 **Questions from members of the Public** – There were no members of the public still present.

259/16 **Items for next agenda Items for next agenda and urgent items which have arisen since publication of agenda** – KP asked that the condition of the unadopted part of Avon Close be added to the next agenda. NT reported on flytipping at the Red Lion car park, which had been caught on CCTV and reported to LCC. A resident had reported debris from hedgecutting in

Gateland Lane. NT explained that this had now been cleared. A report on a hedge needing cutting back in Carr Lane was received.

ACTION: Clerk

260/16 **Invoices** – GW proposed the payment of the following cheques. This was seconded by NT and agreed unanimously.

186	J Ford (Village Maintenance)	£84.00 (Highways Act 1980 s 43.50)
187	L Hoff (petty cash)	£19.02 (LGA 1963 s5)
187	L Hoff (contribution to utilities)	£20.00 (LGA 1963 s5)
188	Cartridge Save (for printer)	£88.43 (LGA 1963 s5)
189	SLCC (membership)	£225.00 (LGA 1963 s5)
190	Recreation Centre (room hire)	£185.00 (LGA 1972 s 133)
191	Mark Savage (Christmas lights)	£53.98 (Highways Act 1980 s 43.50)
S/O	VA-L Trading (payroll)	£636.63 (LGA 1963 s5)
DD	PWLB	£1689.32 (LGA 1972 s13)
TOTAL		£3001.38

261/16 **Part Two** – There were no members of the press or public present.

262/16 **The next Parish Council meetings are confirmed as –**

Full Council meeting will be held on Monday 13th February 2017 at 7.00pm

Planning Committee meeting on Monday 13th February 2017 at 6.30pm

Finance Committee meeting on Monday 24th April 2017 at 7.00pm

Village Maintenance Committee meeting on Monday 24th April 2017 at 6.30pm

All meetings are held in the Recreational Centre, Holywell Lane

263/16 **Chairman closed the meeting at 9.15pm.**

Signed..... Dated.....