

**OFFICIAL NOTICE OF A
MEETING OF SHADWELL PARISH COUNCIL
TO BE HELD
On Monday 12th June 2017 at 7.00pm
In the Recreational Centre, Holywell Lane, Shadwell**

AGENDA Part 1

1. **Chairman to open the meeting.**
2. **Chairman and members to accept and approve any apologies for absence.**
3. **Minutes** – the Minutes of the Annual Meeting of the Council meeting held on 8th May 2017 to be approved and signed.
4. **Declarations of Interests** – To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
5. **Questions from members of the public** – The Chairman will suspend the meeting to allow for the public's comments for a maximum of 10 minutes.
6. **Crime Report** – to receive the crime report.

The Chairman will reconvene the meeting.

7. **Current items outstanding to include the Clerk's Report**
 - i. **Potholes** - to receive the list of potholes reported in Shadwell from the Clerk.
 - ii. **Thefts of shrubs from SIB flowerbeds** – to receive confirmation that thefts have been reported to the Police.
 - iii. **Avon Court parking (10ii/17)** – to receive the report of the public meeting held on 22nd May 2017, and to consider actions to take (**copied to Cllrs**).
 - iv. **Grant Schemes for Electric Vehicles (10vi/17)** – to confirm that linked to website and Facebook page.
 - v. **Grass cutting (10vii/17)** – to receive an update on progress.
 - vi. **Water leak at junction of Holywell Lane and Bridle Path Lane (10viii/17)** – to confirm that repairs have been completed by Yorkshire Water.
 - vii. **General Power of Competence (11/17)** – to report guidance received from YLCA (**copied to Cllrs**).
 - viii. **Village Maintenance Committee** – to note that meeting rearranged for 19th June 2017 will take be held at 6:30pm rather than 7:00pm.
 - ix. **Railings at junction of Main Street/Holywell Lane/Back Holywell Lane (29/17)** – confirm that LCC have been asked to remove the railings.
8. **Social Media Policy** – to undertake the annual review (**copied to Cllrs**).
9. **Equal Opportunities Policy** – to undertake the annual review (**copied to Cllrs**).
10. **Newsletter** – to receive and agree articles for next edition, and to agree delivery date.
11. **4-Year Plan Working Group** – ES to report back with updated strategy.
12. **LCC Polling District and Community Governance Review 2017** – to consider any implications (**copied to Cllrs**).
13. **Planning** – to receive an update on recent planning applications received.

14. Finance

- i. **2016/17 Accounts**– Clerk to confirm that accounts have been sent to external auditor, displayed on the parish noticeboard and posted on the parish website. The statutory period for inspecting and making copies of the accounting records is from 5th June 2017 to 14th July 2017, inclusive.
- ii. **P3 Grant** – to confirm that the 2017/18 amount of £350.00 has been received.
- iii. **Grants** - to consider or review grants to the following organisations:
 - a) **Library** - annual grant £3,000.
 - b) **Village Hall** - annual grant £500.
 - c) **Recreation Centre** - annual grant £500.
 - d) **Scouts** - annual grant £500.
 - e) **Brownies** – annual grant £250.
 - f) **Shadwell News** – annual grant £250.
 - g) **St Paul’s Church** – grant of £250 towards cost of flowers for festival in the Church and towards refreshments at the Church’s celebrations in July.
 - h) **Shadwell Tennis Club** – to review position following the securing of external funding (copied to Cllrs).
- iv. **Transfer to Deposit Account** – to consider whether to transfer an amount from the current account to the deposit account.

15. Highways

- i. **White Lines at Gateland Lane** – to confirm whether reinstatement has been completed.
- ii. **School Parking Issues** – to report outcome of meeting held on 18th May 2017 and consider next steps.

16. Public Rights of Way

- i. **Public Paths Partnership** – update from DP/NT
- ii. **Path 102** – NT to report on replacement of fence at Ring Road

17. Village Maintenance

- i. **Verges on approaches to Village** – to chase contractors to mow.
- ii. **Colliers Lane Bench** – update on condition from NT
- iii. **Appointment of New Village Maintenance Contractor/Lengthsman** – to provide update on progress.

18. **Risk Assessment** - Next Assessment: June: DP. Volunteers for July and August

19. **Neighbourhood Planning** – to receive an update from DP.

20. **Parish Website** – to receive an update from ES.

21. Reports from Young People’s and Older Person’s Champions-

- i. **Young People** - NT
- ii. **Older People** – VV

22. Reports from Council Representatives on Local Committees and Forums

- i. **Shadwell in Bloom** – NT
- ii. **Shadwell Library Committee** – DT

23. **Parish Council Surgery** – To receive a report from NT on the surgery held on 3rd June 2017. Volunteers for the next surgeries on 1st July and 5th August.

24. Correspondence (Copied to Cllrs)

25. **Questions from members of the public** - This is an opportunity for listeners to ask questions on items discussed in the agenda – 5 minutes

26. Items for next agenda

27. Urgent items which have arisen since publication of agenda and Councillors’ questions

28. **Cheques** - To agree the signing of the cheques (**List of cheques for payment provided to Cllrs**)

29. **Future Meetings:**

Village Maintenance Committee – Monday, 19th June at 6:30pm.

Planning Committee – Monday, 10th July 2017 at 6.30pm.

Full Council – Monday, 10th July 2017 at 7.00pm.

All meetings are held in the Recreational Centre, Holywell Lane and are open to the public.

30. **Part Two** – due to the confidential nature, the Press and Public will be excluded by resolution when any items are discussed.

31. **Chairman to close the meeting.**

Members of the Council are summoned to attend this meeting. Meetings are open to the Press and Public except for any specific items labelled as Part 2 under the Local Government Act. The Press and Public may not speak when the Council is in session.

Signed:

Date 6th June 2017

Mike Woods, Clerk to the Council

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