

**OFFICIAL NOTICE OF A
MEETING OF SHADWELL PARISH COUNCIL
TO BE HELD
On Monday 10th July 2017 at 7.00pm
In the Recreational Centre, Holywell Lane, Shadwell**

AGENDA Part 1

1. **Chairman to open the meeting.**
2. **Chairman and members to accept and approve any apologies for absence.**
3. **Minutes** – the Minutes of the Council Meeting held on 12th June 2017 to be approved and signed.
4. **Declarations of Interests** – To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
5. **Questions from members of the public** – The Chairman will suspend the meeting to allow for the public's comments for a maximum of 10 minutes.
6. **Crime Report** – to receive the crime report.

The Chairman will reconvene the meeting.

7. **Current items outstanding to include the Clerk's Report**
 - i. **Potholes** – to receive a list of potholes reported this month
 - ii. **Dog fouling** – to note a report of dog fouling in park off Holywell Lane
 - iii. **Vehicle in entrance to field opposite Wainscott Cottage, Whin Moor Lane (39ii/17)** – to receive confirmation that reported to PCSO Barratt.
 - iv. **Theft of milk bottles (39iii/17)** - to receive confirmation that thefts have been reported to the Police.
 - v. **Avon Court parking (40iii/17)** – to receive confirmation that LCC has been contacted with regard to the actions agreed.
 - vi. **Grass cutting (40v/17)** – to receive an update on progress.
 - vii. **Water leak at junction of Holywell Lane and Bridle Path Lane (40vi/17)** – to confirm that Yorkshire Water have been contacted again.
 - viii. **Collapsed street name signs at Blind Lane/Gateland Lane and Gateland Lane/Whin Moor Lane** – to receive confirmation that LCC have been requested to rectify.
8. **Social Media Policy** - to consider amended version (**copied to Cllrs**).
9. **Disciplinary & Grievance Procedures** – to undertake the annual review (**copied to Cllrs**).
10. **Financial Regulations** – to undertake the annual review (**copied to Cllrs**).
11. **Newsletter** – to receive update on spring/summer edition

12. **4-Year Plan Working Group** – ES to report back with updated strategy.
13. **Planning** – to note that the meeting scheduled for 10th July 2017 has been cancelled.
14. **Finance**
 - i. **Transfer to Deposit Account** – to receive recommendation from Clerk.
15. **Highways**
 - i. **School Parking Issues** – to report outcome of meeting held on 30th June 2017 and consider next steps.
16. **Public Rights of Way**
 - i. **Public Paths Partnership** – update from DP.
 - ii. **Path 102 repairs to gate and fencing at Ring Road** – Clerk to report.
17. **Village Maintenance**
 - i. **Verges on approaches to Village** – to note response from GM Contracts.
 - ii. **Colliers Lane bench and bench near Library** – update from TV.
 - iii. **Appointment of New Village Maintenance Contractor/Lengthsman** – to report any responses to advert.
18. **Risk Assessment** - Next Assessment: July: NT(2). Volunteers for August and September.
19. **Neighbourhood Planning** – to receive an update from DP.
20. **Parish Website** – to receive an update from ES.
21. **Reports from Council Representatives on Local Committees and Forums**
 - i. **Shadwell Library Committee** – DT
 - ii. **Shadwell in Bloom** - DP
22. **Parish Council Surgery** – To receive a report from GW on the surgery held on 1st July 2017. GW has already volunteered for 5th August.
23. **Correspondence**
24. **Questions from members of the public** - This is an opportunity for listeners to ask questions on items discussed in the agenda – 5 minutes
25. **Items for next agenda**
26. **Urgent items which have arisen since publication of agenda and Councillors' questions**
27. **Cheques** - To agree the signing of the cheques (**List of cheques for payment provided to Cllrs**).
28. **Future Meetings:**
 - Village Maintenance Committee** – Monday, 24th July **CANCELLED**
 - Finance Committee** - Monday 24th July at 7:00pm.
 - Planning Committee** – Monday, 14th August 2017 at 6.30pm.
 - Full Council** – Monday, 14th August 2017 at 7.00pm.

All meetings are held in the Recreational Centre, Holywell Lane and are open to the public.

29. **Part Two** – due to the confidential nature, the Press and Public will be excluded by resolution when any items are discussed.
30. **Chairman to close the meeting.**

Members of the Council are summoned to attend this meeting. Meetings are open to the Press and Public except for any specific items labelled as Part 2 under the Local Government Act. The Press and Public may not speak when the Council is in session.

Signed:

Date 3rd July 2017

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