

SHADWELL PARISH COUNCIL
VILLAGE MAINTENANCE COMMITTEE
MINUTES
On Monday 4th January 2016 at 6.30pm
At the Recreational Centre, Holywell Lane
Norman Taylor (Chairman) (NT)
Debbie Potter (Vice Chairman) (DP)
Keith Pickford (KP)
Geoff Turnbull (GT)
Geoffrey Wilson (GW)

1. **The Chairman opened the meeting at 6.30pm and accepted apologies for absence from GT & GW**
2. **Minutes** – DP proposed and NT seconded the minutes for 8th June 2015 be approved and signed. All those who had been present at that meeting agreed. The Chairman signed the minutes. The minutes of the meeting on 26th October 2015 were held over to be signed at the next meeting of the Committee, as not enough members who had been at the meeting were present.
3. **Declarations of Interests** – There were no declarations of interest.
4. **Adjournment for questions from members of the public** – There were no members of the public present.
5. **Update on the works in Shadwell Parks and Land at the Scout Hut** – DP advised that Emerald Garden Maintenance had undertaken an autumn weeding and leaf clearance at the land at the Scout Hut and the entrance to Shadwell Parks at the Roundhay Lane entrance and also the ginnel. The Clerk was instructed to request that the contractor return in early March to do an spring weeding and cleaning.
ACTION: Clerk
6. **Severe Weather** – Although there had been no icy conditions this winter, it was noted that everything was in place. The Clerk was instructed to order in more rock salt, shovels and hi-viz jackets from Leeds CC, as soon as the weather showed signs of getting colder. NT advised that the snow wardens strategically cleared the footways in high-use areas and could not do every street.
7. **Parish Paths Partnership** – DP advised that Mick Annelly had cleared the stiles and paths, which had become overgrown. The Parish Paths Partnership grant was for Public Rights of Way, as showing on the definitive list. KP requested that Harewood PC ask Leeds City Council to improve the surface the other half of the Bridle Path.
ACTION: Clerk
8. **Village Maintenance Plans for 2016** – John Ford would be asked to continue his support of Shadwell in Bloom for four hours a week. Emerald Garden Maintenance would continue to look after Shadwell Parks and the land at the Scout Hut and Mick Annelly would continue to do the work under the Parish Paths Partnership scheme on an ad hoc basis. Contractors, including all of the above, would be employed for other tasks. NT asked members to note that the Garden of Remembrance had been taken over by the church.
9. **The Chairman closed the meeting at 7.00pm**

The next meeting to be on Monday, 25th April 2016

Signed.....Chairman

Dated