

**OFFICIAL NOTICE OF A
SHADWELL PARISH COUNCIL
VILLAGE MAINTENANCE COMMITTEE
TO BE HELD
On Monday 24th October 2016 at 6.30pm
At the Recreational Centre, Holywell Lane**

1. **To elect a Chairman and Vice Chairman**
2. **The Chairman to open the meeting and accept apologies for absence**
3. **Minutes** – to approve the Minutes of the Finance Committee meetings held on 25th April 2016 and 18th July 2016.
4. **Declarations of Interests** – To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members’ Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members’ Code of Conduct.
5. **Adjournment for questions from members of the public** – *limited to 10 minutes*
6. **Land for Allotments** – to discuss searching for land for further allotments (**waiting list copied to Cllrs**).
7. **Terms of Reference** – to undertake the annual review of the Terms of Reference (**Copied to Cllrs**).
8. **Parish Paths Partnership** – to receive an update from DP
9. **Winter Maintenance** – to consider the 2016/2017 Winter Contract (**2015/2016 copied to Cllrs**). To receive and discuss the quotation from Mr Pickford. To receive an update from the Clerk on the Bardsey Trees contract.
10. **Chairman to close the meeting.**

Members of the Village Maintenance Committee are summoned to attend this meeting. The meeting is open to the Press and Public. The Press and Public may not speak when the Committee meeting is in session.

Signed:..... Date 18th October 2016

Clerk to the Council
Lesley Hoff
0113 2037662
Email: clerk@shadwell-parish-council.org