

SHADWELL PARISH COUNCIL
DRAFT MINUTES OF THE VILLAGE MAINTENANCE COMMITTEE MEETING
(Subject to Confirmation)
Monday 23rd October 2017 at 6.30pm
At the Recreation Centre, Holywell Lane

Norman Taylor (NT) (Present)
Debbie Potter (DP) (Present)
Keith Pickford (KP) (Present)
Nirmal Tulwa (NT2) (Present)

In attendance: The Clerk.

1. **The Chairman opened the meeting at 6:33pm.**
2. **Apologies for Absence** – None.
3. **Minutes** – the minutes of the 19th June 2017 were approved and signed.
4. **Declarations of interest** – None.
5. **Adjournment for questions from members of the public** – No members of the public present.
6. **Clerk's and Councillors' reports:**
 - i. **Hedges** – NT reported that SIB have cut back a number of hedges over the summer; the hedge at Cricketer's View is to be trimmed shortly.
 - ii. **Strimming of footpaths and around stiles** – Clerk to remind Emerald Garden Services to do their usual twice-yearly round.
Action: Clerk.
 - iii. **Allotments** – Clerk still to write to Elizabeth Hastings Trust regarding availability of land.
Action: Clerk.
7. **Terms of Reference** – reviewed and agreed with no amendments.
8. **Village Maintenance**
 - i. **New contractor** - NT/DP reported that no responses had been received to advertisements. The existing temporary contractor has indicated that he can continue for two further weeks only. To try to resolve the situation, a former employee of M&J Nurseries has been contacted and has agreed to work with SIB for the next three weeks to see if he fills the basic requirements of the vacancy.
Action – NT to assess suitability.
9. **Parish Paths Partnership**
 - i. Gate and Fence at Ring Road end of Path P102 – awaiting agreed repair by Emerald Garden Services.
Action: Clerk to monitor progress.
10. **Winter Maintenance Contracts**
 - i. KP indicated that his company will accept the contract. The Clerk reported that nothing had been heard from the other potential contractor.
Action: Clerk to chase.

11. Urgent items which have arisen since publication of agenda

- i. **Self-propelled sweeper/snow plough** – NT reported that a resident had offered to sell a nearly-new machine to the Parish Council for what appears to be a very reasonable price. Resolved to recommend purchase to next Full Council.

12. The Chairman closed the meeting at 6.55pm

The next meeting is scheduled for Monday, 9th January 2017

Signed _____ Chairman

Dated _____