

SHADWELL PARISH COUNCIL
DRAFT MINUTES OF THE VILLAGE MAINTENANCE COMMITTEE MEETING
(Subject to Confirmation)
Monday 8th January 2018 at 6.30pm
At the Recreation Centre, Holywell Lane

Norman Taylor (NT) (Present)
Debbie Potter (DP) (Present)
Keith Pickford (KP) (Present)
Nirmal Tulwa (NT2) (Present)

In attendance: The Clerk.

1. **The Chairman opened the meeting at 6:34pm.**
2. **Apologies for Absence** – None.
3. **Minutes** – the minutes of the 23rd October 2017 were approved and signed.
4. **Declarations of interest** – None.
5. **Adjournment for questions from members of the public** – No members of the public present.
6. **Matters outstanding and Clerk’s report:**
 - i. **Allotments** – Clerk still to write to Elizabeth Hastings Trust regarding availability of land.
Action: Clerk.
7. **Village Maintenance**
 - i. **New contractor** - NT reported that the arrangements with the new contractor are working well.
8. **Winter Maintenance**
 - i. **Snow Clearing Contracts** – Clerk reported that e-mail from previous clerk suggests that Shadwell were not party to any ongoing “gentlemen’s agreement” to pay an annual retainer to contractor. Agreed to recommend to Full Council that the contract should not be pursued, and that the other contractor, K. T. Pickford, should be called upon, as necessary, for 2018-19.
 - ii. **Snow Clearing on Cricketers View & Fold** – agreed to write to householders to seek their agreement to snow clearing on unadopted roadways.
Action: Clerk to prepare letters; NT(2) to distribute.
 - iii. **Grit Bins** – NT summarised recent e-mail exchanges and discussions with LCC Highways Operations Manager. Still some confusion over responsibility for different coloured bins: yellow and green bins are Highway’s responsibility, but blue bins will need to be maintained by the Parish Council. Highways may also decide to remove some bins that are not on their database. Agreed that NT should continue to liaise with Highways and that the Parish Council should seek to replace any bins that Highways decide to remove.
9. **Parish Paths Partnership**
 - i. **Gate and Fence at Ring Road end of Path P102** – DP reported that the repairs are of a goods standard.

10. **Urgent items which have arisen since publication of agenda** – none.

11. **The Chairman closed the meeting at 7.10pm**

The next meeting is scheduled for Monday, 30th April 2018.

Signed: _____ Chairman Dated: _____