

SHADWELL PARISH COUNCIL
DRAFT MINUTES OF THE FINANCE COMMITTEE MEETING
(Subject to confirmation)

Monday 22nd July 2019

Committee Members: Debbie Potter - (DP) (Present)
Norman Taylor (NT) (Apologies)
Vidya Venkatesh (VV) (Apologies)
Nirmal Tulwa (NT2) (Apologies)
Geoffrey Wilson (GW) (Present)
Emma Stapleton (co-opted for this meeting only)

In attendance: The Clerk.

The meeting opened at 7:00pm.

- 01/19 **Co-option** – resolved to co-opt ES to the committee for this meeting only.
- 02/19 **Appointment of chairman** – resolved to appoint DP as committee chairman for the new municipal year.
- 03/19 **Appointment of vice-chairman** – resolved to appoint GW as vice-chairman for the new municipal year.
- 04/19 **Apologies for Absence** - apologies were received and accepted from NT, NT2 and VV.
- 05/19 **Declaration of Disclosable Pecuniary Interests** – none.
- 06/19 **Questions from Members of the Public** – None.
- 07/19 **Minutes** – the minutes of the meeting held on 22nd October 2018 were approved. The minutes of the meeting held on 29th April 2019 were deferred to the October meeting.
- 08/19 **Matters outstanding and Clerk’s Report** – no matters outstanding and nothing new to report.
- 09/19 **2018-19 Year End Budget and Accounts** – the bank reconciliation for June 2019 and the financial statements for Quarter 1 were checked and agreed – no issues raised. The bank statement was signed by the Chairman. Agreed to recommend to Full Council that £10,000 be transferred to Building Society deposit account.
- 10/19 **Grants** – it was agreed to recommend to Full Council that the budgeted grants to the Village Hall, the Recreation Centre, the Scout Hut, the Horticultural Society and Shadwell News should be paid.
- 11/19 **Urgent matters that have arisen since the publication of the agenda and members’ queries** - None.

The Chairman closed the meeting at 7:20pm.

The next Finance Committee meeting is scheduled for Monday, **21st October 2019** at 7:00pm in the Recreation Centre.

Signed Chairman

Date