

**OFFICIAL NOTICE OF A
MEETING OF SHADWELL PARISH COUNCIL
TO BE HELD
On Monday, 9th September 2019 at 7.00pm
In the Recreation Centre, Holywell Lane**

AGENDA

1. **Chairman to open the meeting.**
2. **Chairman and members to receive and approve any apologies for absence.**
3. **Minutes** – the minutes of the meeting held on 8th July 2019 to be approved and signed.
4. **Declarations of Interests** – to disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also, to declare any other significant interests which Members wish to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
5. **Questions from members of the public** – The Chairman will suspend the meeting to allow for comments from members of the public for a maximum of 10 minutes.
6. **Crime Report** – to receive the crime report for August (**to follow**).

The Chairman will reconvene the meeting.

7. **Current items outstanding including the Clerk's Report**
 - i. **Potholes, etc** – to receive a list of matters reported this month.
 - ii. **Overgrowth on footpaths** – to receive an update on progress in clearing footpaths.
 - iii. **Himalayan balsam at Dan Quarry** – to confirm that problem has been reported to LCC.
 - iv. **Bird-scarers** – to note that complaints have been received regarding use of gas-gun bird scarers after dark in the vicinity of Colliers Lane, and that the problem has been reported to LCC. To consider any further action.
 - v. **Bench near school** – to confirm that volunteer has agreed to repaint bench.
8. **Progress on items awaiting action from Leeds City Council** (Clerk).
9. **Committee membership** – to review membership following co-option of DS.
10. **Financial Regulations** – to consider outcome of review conducted by DP/NT2.
11. **First Bus 7S Service** – to note that further complaints regarding “missed” buses have been reported to First Bus.
12. **Supporting local businesses**
 - i. **Village shops** – to receive an update on progress (Clerk).
 - ii. **Local Centres Programme** – to note any further responses from landlords.
13. **VE Day Commemoration 8th May 2020** – to consider how best to participate (**letter from ssafa copied to cllrs**).
14. **Neighbourhood Plan** – update on progress (DP).
15. **Holywell Triangle Conservation Area review** – update on progress (Clerk).

16. **Newsletter** – update on progress (DP/Clerk).
17. **Four Year Plan** – to consider updated draft (**copied to cllrs**).
18. **East Leeds Orbital Road** – to receive up on progress/issues (Clerk).
19. **Highways**
 - i. **20mph speed limit** – to note any further progress.
 - ii. **Flashing warning signs outside school** – update on progress (Clerk).
20. **Planning**
 - i. **Planning Committee** - to receive an update from this evening’s planning committee meeting, endorse any recommendations made or to consider planning applications where necessary. The applications are:
 - a. 19/04860/FU – 19 Shadwell Park Drive
 - b. 19/05026/FU – 4 Old Brandon Lane
 - c. 19/02673/FU – 70 Ash Hill Drive (amended application)
 - d. 19/05206/FU – 231 Main Street
21. **Finance**
 - i. **External audit report** – update on progress (Clerk).
 - ii. **Grant Application Shadwell Cricket Club** – to consider grant application towards cost of annual fireworks display (**copied to cllrs**)
22. **Village Maintenance**
 - i. **Village Maintenance Contractor** – to receive summary of work completed in August (Clerk).
 - ii. **Trees** – Clerk to confirm that concerns about the condition of a tree outside Old Hall have been passed to LCC Forestry. Outcome of inspection awaited.
23. **Footpaths**
 - i. **Request for a public right of way between Path 102 and Path 245** – Clerk to confirm that further representations have been made to LCC.
 - ii. **Footpath adjacent to Wainscott Cottage, Winn Moor Lane** – decision by LCC still awaited.
 - iii. **2026 cut-off for adding definite footpaths** – to note implications and consider further action.
 - iv. **Parish Paths Partnership** – to note any update (DP).
24. **Risk Assessment** – September assessment: NT2/DS; October: DF.
25. **Reports from Council Representatives on Local Committees and Forums**
 - i. **Shadwell Library Committee** – if available.
 - ii. **Shadwell in Bloom** – NT.
26. **Parish Council Surgery** – September surgery: GW; volunteers required for October and November.
27. **Correspondence**
28. **Questions from members of the public** - This is an opportunity for attendees to ask questions on items discussed in the agenda – 5 minutes.
29. **Items for next agenda.**

30. **Urgent items which have arisen since publication of agenda and councillors' queries.**
31. **Cheques - to agree the signing of the cheques (list of cheques for payment to be provided to cllrs at the meeting).**
32. **To note dates for future meetings:**
 - Planning Committee** – Monday, 7th October at 6:30pm
 - Full Council** – Monday, 7th October at 7:00pm
 - Village Maintenance Committee** – Monday, 21st October at 6:30pm
 - Finance Committee** – Monday 21st October at 7:00pm

All meetings are held in the Recreation Centre, Holywell Lane and are open to the public.

33. **Chairman to close the meeting.**

Members of the Council are summoned to attend this meeting. Meetings are open to the press and public except for any specific items where they are excluded by resolution under section 1 of the Public Bodies (Admission to Meetings) Act 1960.

The press and public may not speak when the Council is in session.

Signed:

Date: 2nd September 2019

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