

SHADWELL PARISH COUNCIL

*Draft Minutes of the Meeting of Shadwell Parish Council
held on Monday, 21st June 2021
in the Recreation Centre, Holywell Lane
(Subject to confirmation)*

Debbie Potter (DP) (Chairman) (Present)	0113 265 7575
Denise Trickett (DT) (Present)	0785 028 3529
David Ford (DF) (Present)	0776 050 8890
Daljit Sehmi (DS) (Apologies)	0778 885 5168
Emma Stapleton (ES) (Apologies)	0789 438 6860
Norman Taylor (NT) (Present)	0113 273 7393
Nirmal Tulwa (NT2) (Present)	0789 490 8012
Vidya Venkatesh (VV) (Apologies)	0788 873 4464
Geoffrey Wilson (GW) (Apologies)	0113 273 7164

Clerk: Mike Woods 0775 171 8483

Email: clerk@shadwell-parish-council.org

Website: shadwell-parish-council.org

In attendance - the Clerk.

The Chairman opened the meeting at 7:03pm.

38/21 **Apologies for absence** – apologies received and approved from DS, ES, VV and GW.

39/21 **Declarations of interest** – none.

40/21 **Finance**

- i. **Annual Governance and Accountability Return (AGAR) 2020/21** – the items listed in section 1 of the return were considered. Resolved that the Parish Council considers that the system of internal control in place is sound, and that appropriate arrangements for the preparation of accounting statements are in place. Section 1 of the return was signed by the Chairman and countersigned by the Clerk.
- ii. **Internal Audit** – noted that the internal audit was completed on 20th May and that the auditor has agreed in writing that all relevant internal control objectives were achieved during the year.
- iii. **Annual Accounting Statements (Section 2 of the AGAR)** – Resolved to approve the Annual Accounting Statements for 2020/21. Section 2 of the return was signed by the Chairman and was countersigned by the Clerk (in his capacity as Responsible Financial Officer).

41/21 **Future meetings**

- i. **Next meetings** – confirmed that the next meetings are scheduled for **6:30 pm (Planning Committee) and 7:00pm (Full Council) on Monday 12th July**. Both meetings will be held in the Recreation Centre with appropriate Covid-19 protection measures in place.

42/21 **The Chairman closed the meeting at 7:10pm.**

Signed: _____ Dated: _____