

**OFFICIAL NOTICE OF A
MEETING OF SHADWELL PARISH COUNCIL'S
FINANCE COMMITTEE**

On Monday 25 October 2021
In Shadwell Library Main Street at 7:00pm

AGENDA

1. To receive and approve any apologies for absence.
2. Minutes of meeting held on 26 July 2021 to be approved and signed.
4. To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
5. **Adjournment for questions from members of the public – limited to 10 minutes.**
6. **Current items outstanding** - including the Clerk's report.
7. **Terms of reference** – to undertake annual review (**copied to cttee members**).
8. **Internal Control Checklist** – to consider procedure (**draft checklist copied to cttee members**).
9. **Quarter 2 - Budget and Accounts** – to review (**copied to cttee members**).
10. **Bank Reconciliation end September 2021** – to confirm the reconciliation to the current account. Chairman to initial.
11. **Grant Requests** – to consider any grant requests received and to make recommendations to full Council.
12. **Urgent matters raised by committee members not included on the agenda.**
13. **Chairman to close the meeting.**

Members of the Finance Committee are summoned to attend this meeting. Meetings are open to the Press and Public. The Press and Public may not speak when the Council is in session.

Signed: _____ 17th October 2021

M. S. Woods, Clerk to the Council

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