SHADWELL PARISH COUNCIL
***DRAFT* MINUTES OF THE FINANCE COMMITTEE MEETING**
Monday 25th April 2022
(Subject to confirmation)

Committee Members: Debbie Potter (DP) (Chairman) (Present)
Norman Taylor (NT) (Apologies)
Vidya Venkatesh (VV) (Present)
Nirmal Tulwa (NT2) (Apologies)
Geoffrey Wilson (GW) (Apologies)

In attendance: The Clerk.

The Chairman opened the meeting at 7:01pm.

22/21 **Apologies for absence -** apologies were received and accepted from NT, NT2 and GW.

23/22 **Co-option** – the committee members present resolved to co-opt Cllr David Ford and Cllr Daljit Sehmi onto the committee for this meeting only.

24/21 **Minutes –** the minutes of the meeting held on 25th October 2021 were approved and signed by the Chairman.

25/21 **Declarations of disclosable pecuniary or other interests** – none.

26/21 **Questions and comments from members of the public** – none.

27/21 **Matters outstanding and Clerk's report** – no matters outstanding and nothing new to report.

28/21 **Quarter 4 Budget and Accounts** – the financial statements for Quarter 4 were examined and variations noted. No matters of concern were identified. The bank reconciliation for March 2022 was checked and agreed to the relevant bank statement which was then signed by the Chairman.

29/21 **Internal Audit** – the Clerk confirmed that arrangements were in place for the annual internal audit.

30/21 **Annual Governance and Accountability Return 2021/22** – draft return reviewed. Agreed to recommend approval by Full Council, subject to a satisfactory internal auditor's report.

31/21 **Grants –** no new grant requests received.

32/21 **Urgent matters that have arisen since the publication of the agenda and members' queries**

The Chairman closed the meeting at 7:28pm.

The next Finance Committee meeting is scheduled for Monday, **25th July** at 7:00pm in Shadwell Independent Library.

Signed …….....…… Chairman Date …….…….