

**OFFICIAL NOTICE OF A
MEETING OF SHADWELL PARISH COUNCIL
ON MONDAY, 13TH FEBRUARY 2023 AT 7.00PM
in Shadwell Library, Main Street**

AGENDA

1. **Chairman to open the meeting.**
2. **To receive any apologies and approve reasons for absence.**
3. **Minutes** – the minutes of the meeting held on 16th January 2023 to be approved and signed by the Chairman (**copied to cllrs**).
4. **Declarations of Interests** – to disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members’ Code of Conduct. Also, to declare any other significant interests which Members wish to declare in the public interest, in accordance with paragraphs 19-20 of the Members’ Code of Conduct.
5. **Public Participation Session** – *an opportunity for members of the public to ask questions or make representations. The session will be limited to 10 minutes but may be extended at the Chairman’s discretion. Any matters raised that are not on the agenda may be discussed at a future meeting or referred to the appropriate committee.*
6. **Crime**
 - i. **Police report** - to note the report of incidents for January (**copied to cllrs**).
7. **Current items outstanding including the Clerk’s Report**
 - i. **Potholes, etc** – to receive a list of matters reported this month.
 - ii. **Village noticeboard** – update on progress.
 - iii. **Stiles at Winn Moor Lane, Ash Hill Lane, Hobberley Lane and Brandon Lane** – update on progress.
 - iv. **Trees overhanging Cricketers View** – update on progress.
 - v. **Hedges at Spencer House** – update on progress.
 - vi. **Amplification for parish council meetings** – update on progress.
 - vii. **Gazebo weights** – to confirm that the weights have been delivered.
8. **Parish Council elections** – to note that elections for parish councils in Leeds are scheduled for Thursday, 4th May 2023.
9. **Annual Parish Meeting, 3rd April** – to consider arrangements and speaker(s) for meeting.
10. **Climate Change** – to note any new issues or initiatives (NT2 & Clerk).
11. **Social media** – update on progress (ES & Clerk).
12. **Coronation celebrations** – to receive verbal report on progress by working party (DP/DF).
13. **Spring newsletter** – to bring forward ideas and items for inclusion (All).

14. **East Leeds Orbital Road**
 - i. **Traffic lights at Wetherby Road junction** – to confirm that concerns regarding timings have been reported to ELOR team and to note any feedback (Clerk).
 - ii. **New issues** - to consider any new issues.

15. **External meetings**
 - i. **Forthcoming meetings** – to note dates for forthcoming meetings and to agree attendance (**updated schedule to follow**) (All).
 - ii. **Meetings attended** – to receive reports on any external meetings attended not covered elsewhere on this agenda (All).

16. **Highways**
 - i. **20 mph limit consultation** – to note any further progress.
 - ii. **Parking issues on Church Farm Garth** – to confirm that PCSO has been asked to do spot checks at school drop-off and collection times (Clerk), and to consider any updates from residents.
 - iii. **Park Lane/A6120 junction** – to note concerns raised by resident (**copied to cllrs**) and to consider representations to LCC.

17. **Planning**
 - i. **Planning Committee** - to receive an update from this evening’s planning committee meeting, endorse any recommendations made or to consider planning applications where necessary.

18. **Finance**
 - i. **Precept return** – to confirm that the 2023/24 precept return has been emailed to LCC (Clerk).
 - ii. **Grant request**– to consider a grant to Shadwell in Bloom to help fund the cost of a meal for SIB volunteers.
 - iii. **Community Infrastructure Levy** – to confirm that CIL payments totalling £18,275.61 have been received from LCC in respect of the housing development in the grounds of Spencer House.

19. **Village Maintenance**
 - i. **Work completed** – to receive a summary of work completed by contractor during January (Clerk).

20. **Risk Assessment** – to receive report from February check (DS).

21. **Parish Council surgeries** – to receive a verbal report on 4th February surgery (GW) and to agree attendance for March and April.

22. **Reports from Council Representatives on Village Committees and Forums**
 - i. **Shadwell Library Committee** – DT.
 - ii. **Shadwell in Bloom** – NT.

23. **Correspondence**

24. **Commonwealth War Graves** – update on progress (Clerk).

25. **Local Centres Programme** – update on progress (ES & Clerk).

26. **Recreational Centre** – to receive a verbal update on the recent trustees meeting (NT2) and to consider taking responsibility for the centre so that it remains a village asset and the land and building can be used for the benefit of the community in perpetuity.
27. **Public Participation Session** – *an opportunity for members of the public to make comments on matters discussed at the meeting. The session will be limited to 5 minutes but may be extended at the Chairman’s discretion. There will be no further discussion at the meeting on any comments made.*
28. **Councillors’ queries** – items that councillors wish to raise. Any matter requiring a decision to be considered at a future meeting.
29. **Items for next agenda**
30. **Future Meetings** – to confirm dates:
Planning Committee – Monday, 13th March at 6:30pm
Council Meeting – Monday, 13th March at 7:00pm
Annual Parish Meeting – Monday, 3rd April at 7:00pm
31. **Cheques** - to authorise the signing of cheques for any payments required (**list of cheques for payment to be provided to cllrs at the meeting**).
32. **Chairman to close the meeting.**

Members of the Council are summoned to attend this meeting. Meetings are open to the press and public except for any specific items where they are excluded by resolution under section 1 of the Public Bodies (Admission to Meetings) Act 1960. The press and public may not speak other than during the public participation sessions. All meetings are currently held in Shadwell Library and any change in venue will be advertised beforehand. National guidance on Covid-19 protection measures will be observed in all venues.

Date: 6th February 2023

M. S. Woods, Clerk to the Council
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