

**OFFICIAL NOTICE OF A
EXTRAORDINARY MEETING OF SHADWELL PARISH COUNCIL
ON FRIDAY, 25TH AUGUST 2023 AT 4.00PM
in Shadwell Library, Main Street**

AGENDA

1. **Chairman to open the meeting.**
2. **To receive any apologies and approve reasons for absence.**
3. **Declarations of Interests** – to disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also, to declare any other significant interests which Members wish to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
5. **Public Participation Session** – *an opportunity for members of the public to ask questions or make representations. The session will be limited to 10 minutes but may be extended at the Chairman's discretion. Any matters raised that are not on the agenda may be discussed at a future meeting or referred to the appropriate committee.*
6. **Vacancy following the resignation of Cllr Emma Stapleton** - to note that the vacancy was formally advertised as required by statute for the period 26th July 2023 to 16th August 2023, and no requests for an election were received.
7. **Co-option** – to receive a verbal report from DP and to co-opt recommended candidate.
8. **Chairman to close the meeting.**

Members of the Council are summoned to attend this meeting. Meetings are open to the press and public except for any specific items where they are excluded by resolution under section 1 of the Public Bodies (Admission to Meetings) Act 1960. The press and public may not speak other than during the public participation sessions. All meetings are currently held in Shadwell Library and any change in venue will be advertised beforehand.

Date: 21st August 2023

M. S. Woods, Clerk to the Parish Council
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