

**OFFICIAL NOTICE OF A
MEETING OF SHADWELL PARISH COUNCIL'S
FINANCE COMMITTEE**

On Monday, 23 October 2023
In Shadwell Library, Main Street at 7:00pm

AGENDA

1. **Apologies** - to receive and approve any apologies for absence.
2. **Minutes** – minutes of the meeting held on 24th July 2023 to be approved and signed by the chairman.
3. **Declarations of Interest** - To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also, to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
4. **Adjournment for questions from members of the public** – *limited to 10 minutes*.
5. **Current items outstanding** - including the Clerk's report from the last meeting.
6. **Terms of reference** – to undertake annual review (**copied to cllrs**).
7. **Quarter 2 - Budget and Accounts** – to review (**copied to cllrs**).
8. **Bank Reconciliation as at end September 2023** – to confirm the reconciliation to the current account (**copied to cllrs**). Chairman to initial original.
9. **Signatories** – following changes to the membership of the Parish Council, to consider signatories to the bank and deposit accounts and make recommendations to Full Council.
10. **Grant Requests** – to consider any grant requests received and to make recommendations to full Council.
11. **Urgent matters raised by committee members not included on the agenda.**
12. **Chairman to close the meeting.**

Members of the Finance Committee are summoned to attend this meeting. Meetings are open to the press and public except for any specific items where they are excluded by resolution under section 1 of the Public Bodies (Admission to Meetings) Act 1960. The press and public may not speak other than during the public participation session (Item 5).

Signed: _____ 16th October 2023

M. S. Woods, Clerk to the Council
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