SHADWELL PARISH COUNCIL
MINUTES OF THE FINANCE COMMITTEE MEETING
TUESDAY 8TH OCTOBER 2024

Committee Members: Debbie Potter (DP) (Chairman) (Present)
David Ford (DF) (Present)
Daljit Sehmi (DS) (Present)
Norman Taylor (NT) (Present)
Denise Trickett (DT) (Apologies)

In attendance: the Clerk.

The Chairman opened the meeting at 8:15pm.

12/24 **Apologies** – apologies were received and approved from DT.

13/24 **Minutes** – the minutes of the meetings held on 23rd July 2024 were approved and signed by the chairman.

14/24 **Declarations of disclosable pecuniary or other interests** – no declarations.

15/24 **Questions and comments from members of the public** – no members of the public present.

16/24 **Matters outstanding and Clerk's report** – none.

17/24 **Quarter 2 Budget and Accounts** – the financial statements as at the end of September 2024 were reviewed. One overspend was noted, but that will be covered by a VAT refund. No matters of concern were identified.

18/24 **Bank reconciliation** - the reconciliation for August 2024 was checked and agreed to the relevant bank statement which was then signed by the Chairman.

19/24 **Urgent matters that have arisen since the publication of the agenda** – none.

The Chairman closed the meeting at 8:25pm.

Signed ……..…… Chairman Date ……..……..