

**OFFICIAL NOTICE OF A
EXTRAORDINARY MEETING OF SHADWELL PARISH COUNCIL
ON TUESDAY, 4TH NOVEMBER 2025 AT 7.00PM
in Shadwell Library, Main Street**

AGENDA

1. **Chairman to open the meeting.**
2. **To receive any apologies and approve reasons for absence.**
3. **Declarations of Interests** – to disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-18 of the Members' Code of Conduct. Also, to declare any other significant interests which Members wish to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct.
4. **Public Participation Session** – *an opportunity for members of the public to ask questions or make representations. The session will be limited to 10 minutes but may be extended at the Chairman's discretion. Any matters raised that are not on the agenda may be discussed at a future meeting or referred to the appropriate committee.*
5. **Recreational Centre**
 - i. **Planning** - to note the additional reports and plans required by Leeds City Council to process the planning application and to approve the related expenditure (**requirements and quotation copied to cllrs**).
 - ii. **Insurance** – to note progress on arranging insurance cover and to approve additional expenditure (**details to follow**).
 - iii. **Assets** – to note that the trustees have agreed to close the Recreational Centre bank account and transfer remaining monies to Parish Council. To agree that any monies transferred will be ring-fenced for the redevelopment of the centre.
6. **Christmas 2025** – to receive an update on progress in planning the switch-on event, to consider any urgent matters arising and to approve any related expenditure.
7. **Public Participation Session** – *an opportunity for members of the public to make comments on matters discussed at the meeting. The session will be limited to 5 minutes but may be extended at the Chairman's discretion. There will be no further discussion at the meeting on any comments made.*
8. **Chairman to close the meeting.**

Members of the Council are summoned to attend this meeting. Meetings are open to the press and public except for any specific items where they are excluded by resolution under section 1 of the Public Bodies (Admission to Meetings) Act 1960. The press and public may not speak other than during the public participation sessions. All meetings are currently held in Shadwell Library and any change in venue will be advertised beforehand.

Date: 27th October 2025

M. S. Woods

M. S. Woods, Clerk to the Parish Council
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