SHADWELL PARISH COUNCIL
***Draft* MINUTES OF THE FINANCE COMMITTEE MEETING**
TUESDAY 14TH APRIL 2026
(Subject to confirmation)

Committee Members: Debbie Potter (DP) (Chairman) (Present)
David Ford (DF) (Present)
Daljit Sehmi (DS) (Apologies)
Norman Taylor (NT) (Apologies)
Denise Trickett (DT) (Present)

In attendance: the Clerk.

The Chairman opened the meeting at 8:30pm.

18/25 **Apologies** – apologies were received and approved from NT & DS.

19/25 **Minutes** – the minutes of the meetings held on 14th October were approved and signed by the Chairman.

20/25 **Declarations of disclosable pecuniary or other interests** – no declarations.

21/25 **Questions and comments from members of the public** – no members of the public present.

22/25 **Matters outstanding and Clerk's report** – none.

23/25 **2025/26 Year End Budget and Accounting Statements** – the financial statements as at the end of March 2026 were reviewed. Some minor overspends on individual budgets were noted but no matters of concern were identified. The bank reconciliation for March 2026 (prior to writing back of uncashed cheques) was checked and agreed to the relevant bank statement which was then signed by the Chairman.

24/25 **Internal Audit** – the Clerk confirmed arrangements for the internal audit later this month.

25/25 **Annual Governance and Accountability Return 2025/26** – the additional requirements for the new Assertion 10 were noted.

26/25 **Urgent matters that have arisen since the publication of the agenda** – none.

The Chairman closed the meeting at 8:45pm.

Signed ……..…… Chairman Date ……..……..